

# Over Parish Council



Emily Pacey  
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Over  
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## AGENDA

10<sup>th</sup> December 2024

A co-option meeting, followed by a full Parish Council meeting for Over Parish Council will be held on 10<sup>th</sup> December 2024 at 19.00pm in the Seminar Room at Over Community Centre.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Emily Pacey*

Emily Pacey – Clerk and Responsible Financial Officer.

04/12/2024

### Co – Option Meeting

- 01/12/2024 Apologies for Absence  
02/12/2024 Co-option of Councillors to fill current vacancies

*(The vote takes place)*

*New Councillors to sign their acceptance of office forms and to take a place at the Council table at the Full Council Meeting which is now convened.*

### Full Council Meeting

- 01/12/2024 **Public Participation.**  
02/12/2024 **Reports from County and District Councillors.**  
2.1 – County Councillor  
2.2 – District Councillors  
03/12/2024 **To receive declarations of interest.**  
04/12/2024 **To receive and approve apologies for absence.**  
05/12/2024 **To receive and approve the minutes of the previous meeting held on 12<sup>th</sup> November 2024.**

5.1 Matters arising from the meeting held on the 12<sup>th</sup> November 2024.

5.2 Chair to sign the minutes.

**06/12/2024 Planning / Tree works Applications Update.**

- 24/04114/HFUL - 28 Unwins Lane Over Cambridgeshire - Demolition of existing garage. Part two storey, part single storey front, side and rear extension, front canopy, and application of external render.
- 21/05187/CONDB - Land Off Longstanton Road Over Cambridge - : Submission of details required by condition 3 (surface and foul water drainage) of planning permission 21/05187/FUL
- 24/04309/HFUL - The Farm House The Fruit Farm Willingham Road - Partial demolition of existing dwelling and erection of replacement single storey side/rear extension.

**07/12/2024 Finance.**

7.1 To approve the schedule of payments for December 2024.

<b>December 2024 Schedule of Payments</b>				
<b>PAYEE</b>	<b>Details</b>	<b>Total Payments</b>	<b>Powers</b>	<b>Type of payment</b>
Clerk's Salary	December Payroll	£1,200.15	LGHA 1989 s7	SO
HMRC	PAYE and NI December	£357.35	LGHA 1989 s7	BACS
HMRC	Employer NI December	£119.29	LGHA 1989 s7	BACS
NEST Pension	Employer contribution	£48.67	LGHA 1989 s7	Card
NEST Pension	Employee contribution	£64.90	LGHA 1989 s7	Card
Microsoft	Monthly Charge	£63.24	LGHA 1972 s.266	Card
SCDC	Monthly collection charge	£224.25	Litter Act 1983 ss5,6	DD
Over Enterprise	Hire of Seminar Room – November	£48.60	LGA 1972, s.133	BACS
MC Maintenance	Grass cutting Community Centre	£360.00	OSA 1906, s.10	BACS
Royal British Legion	Wreath	£20.00	s137	BACS
Betong Limited	Site Survey - Skate Park	£7,256.22	S106	BACS
Krystal Hosting	Annual domain – overvillage website	£132.00	LGHA 1972	Card
British Gas	Pavilion	£87.11	PC Act 1957 s.3	DD
Anglian Water	Pavilion	£100.30	PC Act 1957 s.3	DD
	<b>Total</b>	<b>£10,082.08</b>	-	
<b>Grants</b>		-	-	

Santa Sleigh	Insurance to cover Santa Sleigh ride around the village	£130.00	s137	Bacs
	<b>Total</b>	<b>£130.00</b>		
	-	-		
<b>Costs relating to The Green (Registered Charity 300418)</b>				
	-			
MC Maintenance	Grass cutting the Green	£420.00		
-	-			
	<b>Total</b>	<b>£420.00</b>	-	
<b>Receipts</b>				
H Turnton	Pavilion Hire	£30.00		
	<b>Total</b>	<b>£30.00</b>		
		-	-	

## 7.2 Significant Items for 2025/2026 Budget

**08/12/2024 Overcote Update.**

**09/12/2024 Pavilion / Green Update.**

9.1 – CCTV

9.2 – Quotation for a professional clean of the flooring at the Pavilion.

9.3 – Village Green Hedge

**10/12/2024 Reports from Reps on Village Organisations.**

10.1 Hanson Aggregates

10.2 Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches.

10.3 Over Community Association

10.4 Over Day Centre

10.5 Community Warden

10.6 OSKA Group Update

10.7 Play Equipment Group Update.

**11/12/2024 Handyman's Job Description.**

**12/12/2024 Recreation ground and Ongoing grounds Maintenance.**

**13/12/2024 Sandpit Pond.**

**14/12/2024 Greater Cambridge Supplementary Planning Documents – Consultation.**

**15/12/2024 Quotation for Tree Works at Giffords Way.**

**16/12/2024 Items for next agenda.**

**17/12/2024 Date of next PC meeting.**

14<sup>th</sup> January 2025, 11<sup>th</sup> February 2025, 11<sup>th</sup> March 2025, 8<sup>th</sup> April 2025, 13<sup>th</sup> May 2025.

CLOSE OF MEETING – 21:30