

OVER ANNUAL PARISH MEETING

Over Annual Parish Meeting was held on Tuesday 25th May 2023 at 08:00pm at the Community Centre, Over.

Present – Cllr A Lythgoe (chairman), Emily Pacey (clerk), CCllr F Thompson, DCllr B Handley, Katie Christou (Hayfields Homes) and 8 members of the public.

Minutes

1. Apologies for absence.

DCllr D Lentell sent his apologies.

2. Signing of minutes of the 2022 Annual Parish Meeting.

The minutes of the annual parish meeting held on the 24th May were signed by the Chairman.

3. Hayfields Homes.

Katie Christou provided a report and update on behalf of Hayfields Homes, for the full report please contact the Clerk.

Hayfields Report –

This Briefing Note has been prepared by Hayfield to provide a development update in relation to the approved development at ‘Land North of New Road, Over’, and the associated Biodiversity Land. This Note has been prepared in support of the presentation to be provided by Hayfield at the Annual Over Parish Meeting which is due to take place on Thursday 25th May 2023.

Planning and Development Progress

A summary of recent key planning and development progress is provided in the table below.

PLANNING APPLICATION / CONSTRUCTION ACTIVITY		
i.	Sustainable Show Home Strategy (Ref: 20/03254/CONDC)	Details of a Sustainable Show Home Strategy (including energy efficiency measures to be incorporated in new homes) was approved in January 2023.
ii.	Section 73 Application (Ref: 22/03812/S73)	A Section 73 Application (variation of a condition) was approved on the 3 rd of March 2023. This amended the wording of Outline Condition 5, to require the layout of the development to be based upon a revised Illustrative Layout Plan, which provides for a full-sized football pitch, which straddles the western boundary of the site.
iii.	Section 106A Application (Ref: 22/05171/S106A)	A Section 106A Application (modification of planning obligations) was also approved on the 3 rd of March 2023. This provided for an off-site financial contribution of £15,000.00 to be paid towards enhancing existing play facilities on the Doles recreation ground, in lieu of an on-site Local Equipped Area of Play (LEAP), at the preference of Over Parish Council. A replacement “Football Pitch” definition was also inserted, by way of a Deed of Variation to the Section 106 Agreement, to allow for a full-sized football pitch to be delivered.

iv.	Reserved Matters Application (Ref: 22/01965/REM)	The Reserved Matters (detailed) Application for 44 new homes was subsequently approved on the 10 th of March 2023. The approved Planning Layout is provided at Appendix I .
v.	Development commencement	The development commenced on-site on the 24 th of March 2023.
vi.	Removal of western boundary hedge/ tree line	The western hedge/tree line along the western edge of the site was removed in late March/ early April 2023.
vii.	External Materials (Refs: 22/03812/CONDA & 22/01965/CONDA)	Applications were approved for details of external materials, including a third external (cream) brick in April 2023, as reserved by Outline Condition 6 and Reserved Matters Condition 2.
viii.	Landscape and Ecological Management Plan (Ref: 20/03254/CONDG)	A Landscape and Ecological Management Plan (LEMP), as reserved by Outline Conditions 20 and 21, was approved in May 2023.
ix.	Football Pitch Drainage (Ref: 22/01965/CONDC)	An application was submitted for the approval of details reserved by Reserved Matters Condition 3, which relates to the drainage details for the football pitch. This remains to be determined by South Cambridgeshire District Council (SCDC) at the time of writing.
x.	Football Pitch Licence & Transfer	A licence is being finalised to enable Hayfield to undertake the works relating to the new football pitch, on the land owned by the Parish Council. Once those works have been completed, the land will be transferred to the Parish Council and the new football pitch will form an extension to the existing recreation ground.

Biodiversity Land

To achieve a net gain in biodiversity as part of the residential development to the north of New Road, a large area of off-site “Biodiversity Land” (also known as Mill Pitts) was identified to deliver habitat enhancements, as part of the outline planning application (Ref: 20/03254/OUT). This land is located to the west of Station Road (see **Appendix 2**).

The Section 106 legal Agreement attached to the outline planning consent stipulates the following obligations with respect to the Biodiversity Land.

- The Owner [Hayfield Homes] is to lay out, plant and complete and thereafter to maintain and manage the Biodiversity Land for a period of 24 months, in accordance with the Biodiversity Land Scheme (see below).
- Not to permit the occupation of any dwellings until the whole of the Biodiversity Land has been fully laid out and made available for use.
- At the end of the maintenance period, Hayfield is required to serve written notice on SCDC that the 24-month period for maintenance has expired and SCDC shall issue a certificate to confirm that the Biodiversity Land has been completed and appropriately maintained during the maintenance period.
- Hayfield are required to offer to transfer the Biodiversity Land to Over Parish Council.

The “Biodiversity Land Scheme” is the scheme for the initial laying out, planting and completion and thereafter for a maintenance programme and regime in relation to the Biodiversity Land. The Biodiversity Land is required to be maintained for a minimum of 30 years to reach the target conditions as outlined in the Biodiversity Impact Assessment (see **Appendix 3**) and associated Biodiversity Metric (see **Appendix 4**).

The Biodiversity Land Scheme – Ecological Management Plan is provided at **Appendix 5**. This scheme provides for habitat enhancements which include the creation of neutral grassland, mixed plantation woodland, mixed scrub, and the retention of the existing pond. In combination with the on-site enhancements associated with the residential development, a biodiversity net gain in habitat units of +31.31% will be achieved.

(A) Where the Parish Council accepts the transfer of the Biodiversity Land

In the event that Over Parish Council accepts the transfer of the Biodiversity Land, and upon payment of consideration of £1.00, the following obligations as set out in the Section 106 Agreement would apply:

- i. Hayfield are required to pay the Parish Council’s reasonable and proper legal costs of any transfer of the Biodiversity Land to the Parish Council and any stamp duty land tax.
- ii. Hayfield are required to pay the Biodiversity Land Maintenance Contribution to the Parish Council on completion of the transfer, to cover the cost of maintenance of the Biodiversity Land for a period of ten years. The relevant sum is to be agreed between Hayfield and SCDC.
- iii. Such transfer shall contain a covenant from Over Parish Council that it will not spend the Biodiversity Land Maintenance Contribution for any purpose other than towards the costs of maintaining the Biodiversity Land in accordance with the Biodiversity Land Scheme.
- iv. The transfer shall contain a restrictive covenant to the effect that the Biodiversity Land shall not be used for any other purposes other than in accordance with the Biodiversity Land Scheme in perpetuity.

(B) Where the Parish Council do not accept the transfer of the Biodiversity Land

Over Parish Council are not legally obliged to take on the future management and maintenance of the Biodiversity Land. In the event that Over Parish Council does not accept a transfer of the Biodiversity Land within thirty working days of an offer to transfer, either in writing or as deemed to have refused the offer or does not use reasonable endeavours to complete the transfer expeditiously, the Biodiversity Land may be transferred to the Management Company.

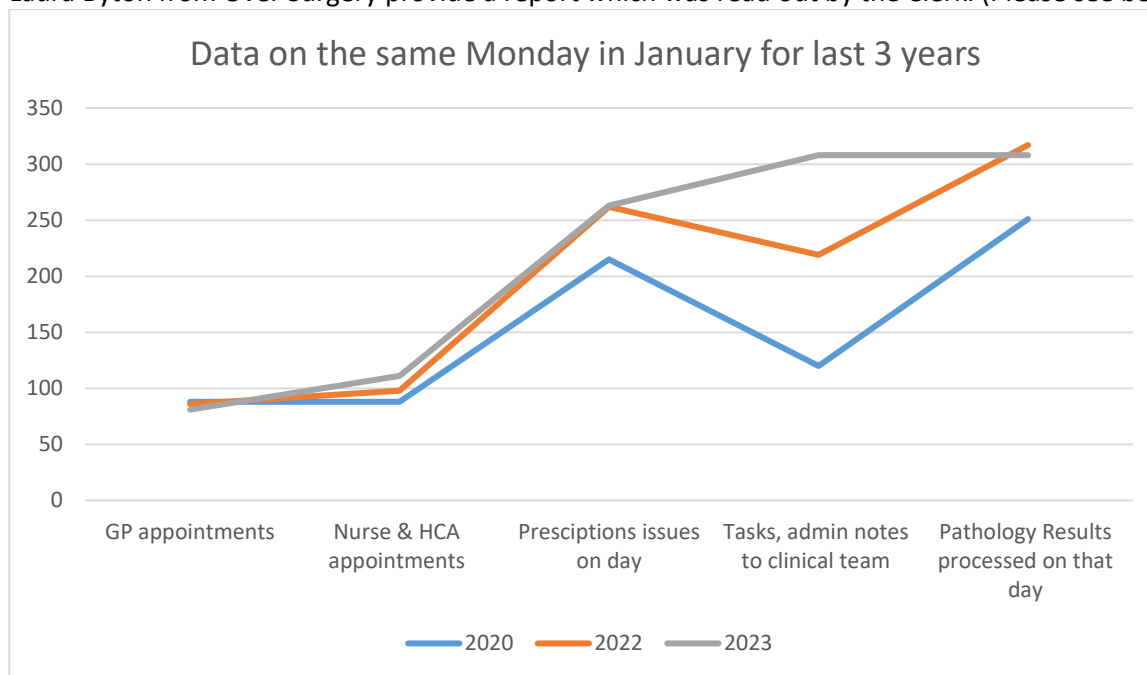
Hayfield will be utilising a Management Company to manage the public areas associated with the residential development and their management would be extended in such circumstances, to also include the maintenance of the Biodiversity Land, and covered by an annual service charge on each market dwelling within the residential development to cover the cost of maintenance in perpetuity.

4. Over Primary School.

No report received from Over Primary School.

5. Over Surgery.

Laura Byton from Over Surgery provide a report which was read out by the Clerk. (Please see below)



As you can see the demand is still high at Over Surgery. Our team is now a team of 35 (23 compared to last year) with additional roles joining from the PCN. The additional staff members help with the demand and offer more specialist services.

Pressures in general practice still remain very high nationally this doesn't help with low GP numbers in Cambridge and Peterborough. Our clinical staff are dealing with more complex patients in general practice and managing pain relief and mental health issues due to the long waiting lists at the hospitals caused by the global pandemic.

Appointments are currently around a 2-3 week wait for routine. If patients have an urgent issue, we have appointments on the same day. Our appointments are patient choice as in person or telephone. We also have appointments released every 3/5/7 days for the patients that can't wait 2-3 weeks but not urgent on the day. We have introduced an online triage form for any admin or medical queries that are looked at daily. We continue to monitor our appointment system and staff levels to match patient demand.

We have also introduced a new telephone system where you don't need to wait on hold in phone ques and can request a call back from our staff if required.

As you know the population of Over and the surrounding villages is growing rapidly this is where we will utilise our new clinical rooms and admin rooms from the surgery expansion. This is due for completion early July. We would like to thank the Day centre, Community Centre, and our patients for their patience while the builders have been onsite causing disruption to the surgery and car park.

We need to expand our Patient participation group at the surgery. We will hold regular meetings every 2-3 months this gives us patient ideas, needs and feedback for the surgery and pharmacy. We also need support to help fundraise for new equipment for the new clinical rooms. If you would like to join our Patient group, please email the surgery on admin.oversurgery@nhs.net. We want Over Surgery and pharmacy to continue to develop strong partnerships within the over Community.

6. Chairman's Report.

Firstly, I would like to thank This Land and Hayfield Homes for helping the PC with the drainage system at the pavilion and the new footpaths that have been installed. We are very grateful. I would also like to thank the Coronation Group for all their hard work for making the Kings Coronation very special. The decorations looked fabulous, and everyone had a wonderful day.

The Parish Council have received S106 monies, and this will be distributed to various projects such as the Skate Park, Overcote, Play Equipment and to the OCA.

The PC work very closely with our District and County Councillors and have a strong relationship with them. They send us updated reports each month and they work very hard so I would like to give them a big thank

you for all their continued support. We have given out various grants over the year and we continue to work very closely with our maintenance team to keep the village clean and tidy.

I would like to also thank my fellow Councillors who have supported me throughout this last year.

Further information on the PC can be found on our website, if you have any suggestions, concerns or issues then please contact the clerk.

7. District and County Council Reports

District

Please see below report from Cllr B Handley –

This report covers the last 12 months of activity by District Councillor Bill Handley and the Liberal Democrat-led District Council.

May election

One of the first things to happen in the past year, in May 2022, was district council elections. The Liberal Democrats fielded two successful candidates, Dan Lentell and me. A few months later, Cllr Lentell felt he no longer wished to be part of the Lib Dem group and resigned, becoming an independent member.

I accepted the invitation to remain on the Cabinet as Lead Member for Communities (which includes Health and Wellbeing). Also in my portfolio is the delivery of SCDC's obligations in Northstowe and I am immensely proud of the progress that has been made since I became involved 12 months ago. I have also been involved in the delivery of the council's response to the Homes for Ukraine scheme and to the mitigation of the effects of the cost-of-living crisis on the residents of South Cambs - more about these projects below. I have also been engaged in a great deal of casework this year, helping residents in both villages; something that I find, personally, extremely rewarding.

Homes for Ukraine

SCDC has been highly active in the local administration of the government's Home for Ukraine scheme, and I have been the Lead Member for the project throughout. Communication with both hosts and guests has been key and we have issued a weekly community update for hosts and, recently, one for guests.

Throughout the scheme, South Cambridgeshire has remained one of the local authorities with the highest number of Ukrainian arrivals which shows how keen South Cambridgeshire residents have been to support and provide homes for Ukrainian refugees. The key statistics for the district at year ending March 2023 were that 408 hosts have welcomed 787 Ukrainian guests into their homes, 914 DBS checks have been completed and 405 welfare visits made. In our villages, Willingham currently has 5 Ukrainian guests and Over has 15.

The council is now heavily engaged in the next phase of the Homes for Ukraine scheme. Whilst many guests will remain with their hosts, some will want, or need, to move on and the council is helping these people to find a new host, apply for social housing, or to rent privately.

The council is still looking for potential hosts, so if you feel you can help, please contact

duty.communities@scambs.gov.uk

Cost of living support

The cost-of-living crisis affects everyone and SCDC has been supporting residents throughout, providing a package of support to help South Cambridgeshire residents through the winter. We supplied more than 300 residents who are 'just about managing' with free electric blankets and slow cookers - low-cost methods of staying warm and cooking food. Extra funding was provided to support an extra 100 eligible families with housing costs through Discretionary Housing Payments, Discretionary Council Tax discounts and a Warm Hubs programme. A further £200,000 has recently been allocated for further support. Amongst other initiatives, a series of roadshows are planned, giving cost-of-living talks designed to highlight the support available to the most vulnerable. It is hoped that this will improve the reach and uptake of grants and other support services that many people do not know are available to them. We plan to evolve the successful Warm Hubs into Community Wellbeing Hubs, offering more services.

"Green to our Core"

One of the Council's ongoing Business Plan objectives is to be "Green to Our Core" and we have delivered a number of initiatives in the last year. Two electric refuse collection vehicles are now operating in the district, a third is on order and a fourth will follow soon. These will replace diesel vehicles³ and plans are being developed for a large solar array at the Waterbeach depot to charge them. Following earlier successful initiatives, our '6 Free Trees' project was introduced to increase tree cover on parish council land, enhancing biodiversity and carbon capture. We have been working with community partners to

provide equipment and information kits to encourage greater recycling and minimise waste at community events. More information can be found here: [https://www.scambs.gov.uk/climate-emergency-and-nature/GCP “Making Connections” consultation](https://www.scambs.gov.uk/climate-emergency-and-nature/GCP%20Making%20Connections%20consultation).

One “big-ticket” item that has been much talked about in the past year and which will feature strongly in the coming months is the consultation on the GCP’s “Making Connections” consultation. This is intended to significantly improve public transport services across the area and to promote and facilitate safe and convenient active travel, such as cycling and walking. The introduction of these improvements is to be financially underpinned, initially by the GCP. Only after they are established, a “Sustainable Travel Zone” (widely known as a Cambridge congestions charge) is proposed to provide ongoing revenue.

The GCP’s consultation document was designed to stimulate nuanced feedback, asking a range of open and closed questions to discover whether or not respondents support the scheme, which elements they did or did not support, what they might like to see done differently and what alternatives they would like to see in the proposals. Since the consultation closed, the GCP has been processing around 24,000 responses. The analysis is ongoing, but the majority of concerns seen so far have been related to the how the proposals will affect patients and visitors to the Addenbrookes Hospital Campus, those wishing to visit friends and loved ones and those needing to enter the zone for business reasons. It was always intended that the issues raised by the consultation would be dealt with by positive, practical changes which are likely to include exemptions, dispensations and discounts, underpinned by the latest technology. This is what the GCP is now working on, and they have a clear remit to protect those on the lowest incomes, many of whom do not drive and who would benefit greatly from the planned improvements to public transportation. What is clear is that, going forward, messages about the benefits of the scheme need to be made more clearly and forcefully.

The results of the consultation will be included in a final report on the proposals and next steps, scheduled for the GCP Board in June 2023 after which they will make a recommendation to Cambridgeshire County Council on whether to proceed with a scheme.

Growth in the Greater Cambridge area and the Local Plan

Economic growth in the Greater Cambridge area is one of the main drivers of the GCP’s “Making Connections” proposals. Companies of all kinds want to move to the Cambridge area, creating jobs of all kinds and the prosperity that goes with them. These companies need people, and those people must have somewhere to live. This is the reason that the government requires local planning authorities (like SCDC and the County Council) to plan for greater numbers of houses and the infrastructure (schools, medical facilities, roads) to go with them. As we all know, one of the consequences of growth is an exceptionally high cost of living, making home ownership impossible for many people and leading to people choosing to live in areas further away from the city that have lower rents and house prices. Many then commute to their workplaces in Cambridge, leading to greater congestion, poorer air quality and higher energy use. These consequences, which should concern us all, are the main drivers for the GCP’s transport plans described above.

You may ask why we need to accept the projected growth, but this is not a decision that local authorities like SCDC can take. The government requires that all planning authorities produce a Local Plan and expects them have a clear understanding of the ‘objectively assessed’ needs for housing and jobs. A ‘carrot and stick’ approach is adopted; local authorities that deliver the number of houses that the government agrees are needed continue to have control over development planning whereas, those that do not, can lose the ability to decide what is built and where. This was the case prior to 2018, which resulted in hundreds of houses being approved or built in Over and Willingham outside of the agreed village limits.

SCDC is currently working to the Local Plan that we inherited from the previous (Conservative) administration and discussions are currently being held as to how the government’s growth requirements can be delivered (especially given the potentially serious consequences for water supply in the area) without leaving us exposed to the ‘stick’ that I describe above. Meanwhile, work on the next Local Plan is ongoing and the all-important draft plan consultation is due in autumn 2023.

Business Support

SCDC has a highly effective Business Support Team which provides advice and support, especially for small and medium-sized businesses and start-ups. The street-trading sector has been targeted for support and, locally, new street markets have been set up in Northstowe; the team is hoping to support similar initiatives in Over and Willingham in the coming months.

Bill Handley

District Councillor for the villages of Over and Willingham and Lead Cabinet Member for Communities (including Health and Wellbeing).

County Report

Please see below report from Cllr F Thompson, for the full report please contact the clerk.

We're extremely concerned about the state of the roads. Our Local Highways Officers are overwhelmed with problems, particularly potholes which can be alarming and dangerous. Highways staff are working intensely to address this. Sadly, this is a national problem to an extent although we are in a worse state than some. The root cause is that there has been a gradual deterioration of our road network over many years and strategic investment in maintenance did not happen in better times. Years of underfunding by national government and politically motivated choices by the previous Conservative County administration (which they euphemistically termed 'managed decline') are making it harder to get on top of this. For example for years before the administration changed in 2021 road maintenance (resurfacing etc) in South Cambs has been the least well-funded (£ per km) in Cambridgeshire. The effects of underfunding have been exacerbated by drought and soil shrinkage, a deep freeze, and periods of persistent wet weather. It takes a long time to create road damage – but it is also very costly to fix. Thank you to everyone who has highlighted issues, and please keep logging the faults in the County's reporting system as this really helps officers to organise their work <https://highwaysreporting.cambridgeshire.gov.uk/>

CCC will again be supporting bees, butterflies and biodiversity by taking part in 'No Mow May' this month (May). The council's Highways Maintenance team will pause mowing road verges during May to allow plants like daisies, dandelions, selfheal and clover a chance to thrive. Letting wildflowers and plants grow freely will provide much needed nectar for pollinators and allow other plants and wildlife to grow and flourish. 'No Mow May' is run by Plant life, whose mission is to secure a world rich in wild plants and fungi. The organisation encourages garden owners and green space managers to lock up their lawnmower and liberate their lawn for the entire month. More than 700 species of wildflowers grow on road verges in the UK according to Plant life – this is almost 45% of the total wildflower species found across the country. Road safety is a priority, grass cutting will continue in areas where necessary such as junctions or bends. Road signage will also remain clearly visible.

At the Strategy and Resources Committee last week, a finance paper was considered which included a recommendation in relation to the Southern Section of the Guided Busway. Restoring the Southern Section of the busway to full operational use is a priority for us. A precise timeframe is, at present, unable to be provided as it involves complex issues, however we are continuing to work hard to achieve a satisfactory resolution. An independent report produced by Mott Macdonald on the Busway Southern Section, which was published in June 2022, recommended that 'at a minimum, the existing footpath / cycle path should be widened as much as is practicable' (where not constrained for example by land ownership boundaries). In a news release published at the same time ([Guided Busway independent safety reports published - Cambridgeshire County Council](#)), we stated that 'the County Council is looking at opportunities to improve the quality of cycling and active travel provision along the maintenance track'. The funds agreed at Strategy & Resources, almost £3m, are for us now to look at the engineering feasibility, design, and then implement widening where reasonably practicable. Any future proposals would be subject to public engagement, but at this stage, we have simply identified funding to progress the recommendation of the independent report from Mott Macdonald. There continues to be a live Health and Safety Executive investigation, and we remain in communication with them. However, for legal reasons it would not be appropriate to comment further.

Stagecoach 5A bus meeting – Cllr Neil Gough and I are still waiting for possible dates for a meeting with both Over and Willingham Parish Council.

Since the summer term 5A bus is now stopping at the bus park at Swavesey Village College and timings to/from have been amended. I have had no further complaints from the residents.

Potholes – Cllr. Anne Lythgoe and I met with Frank Jordan on Thursday 4 May in Over, we took him on a pothole route tour that Cllr. Geoff Twiss had kindly prepared. We await further news.

Pedestrian lights have been reported to me directly as not working on High Street and Willingham Road. CCC officers have investigated this and discovered that the signals engineer attended a while ago and unfortunately, they were unable to program the signs due to a software issue. The latest update on 24 April was that the unit at High Street Over is a faulty unit and needs to be returned to the manufacturer. Luckily, we had a new spare unit and we should have replaced this at the end of April. The unit on Willingham Road CCC had to order a new USB connector. We are currently awaiting delivery and will get it connected as soon as an engineer is available.

The house on 57 High Street has been suffering from splashes damaging the front of their house by a pothole outside of their house. Highways team have repaired the area twice with no success. The officers are looking to provide a new drain outside of the house and will need to connect to the drain across the road. Contractors are looking at design and costs and then when all agreed a date for the works will be set. Not sure if High Street will need to be closed for the works to be completed.

The Doles, Fen End, Long Furlong footpaths have been reported as damaged by residents. I am liaising with the Highways officers to see if there are any plans for a slurry seal for these footpaths.

8. Over Town Lands Charity report.

Cllr C Wadsworth presented the following report on behalf of Over Town Lands Charity –

The village of Over is fortunate to have two charities whose surplus funds are used directly for the benefit of Over residents. The boards of trustees for these charities manage assets, bequeathed by former residents of the parish of Over, in strict accordance with the Schemes set up by the Charity Commission for England & Wales and briefly detailed below –

Church & Town Lands Charity (Estate Branch) - 202613 – Scheme of 5th May 1970 –

Income remaining after defraying all expenses is divided into three equal parts, with one equal third paid to the Church Branch and the remaining two equal thirds to the Town Branch.

- Church Branch - 260065 – To apply clear yearly income in or towards the upkeep, repair, and insurance of the fabric of the parish church of the ecclesiastical parish of St Mary, Over.
- Town Branch - 260066 – To apply the clear yearly income for any charitable purposes for the general benefit of the inhabitants of the parish of Over for which provision is not made from rates, taxes or other public funds.

Over Relief In Need Charity – 206239 - Scheme of 13th November 1987 –

Income remaining after defraying all expenses for relief of persons resident in the parish of Over who are in conditions of need, hardship or distress for which provision is not made from rates, taxes or other public funds.

Over the last 10 years the above charities have provided more than £146,000 for the direct benefit of Over. From the financial year ending 30.06.22 grants totalling £13,016.24 were awarded to the following village organisations – Over Community Association, Over Coronation Picnic Team, Over Primary School, Over Puddleducks Preschool, Over Riding Club, Over Sports FC, Over Sports Youth FC and Over Youth Cafe. In addition, the sum of £6,131.66 was granted to St Mary's Church through the Church Branch.

During the financial year ending 30.06.22 significant refurbishment work was undertaken at the Town Hall. This work has improved the facilities within the building and enabled the Church & Town Lands Charity to find a tenant for the property, which will lead to an increase in income for the Charity in future years.

Further necessary exterior work to the property is planned for the forthcoming year.

There is currently a vacancy for a nominative trustee, if interested please contact

Parishclerk@overparishcouncil.org.uk

9. Over Day Centre.

Cecilia Tredget presented the following report on behalf of Over Day Centre –

Continuing our work to encourage clients back to the Day Centre we finally returned to a five-day service in October 2022. The difficulties we experienced post pandemic have lingered more than we expected, with some clients wary to mix that has resulted in client numbers remaining stubbornly low. We increased average weekly client attendance from 40% in 2021/22 to around 45% this year, although bookings rose to 50% of our breakeven. We are focussed on returning to 'breakeven plus' and are striving to reach our capacity, along with a waiting list, a position we once enjoyed. Our decision to support our staff through the long journey to full capacity continues, with salaries paid based on full time working. This has enabled us to open for 5 days and manage the low numbers of clients on some days. We monitor attendance closely and can report that we see an improving picture. Client fees are much reduced that impacts directly financially. Income of £64,396, almost double 2021/22, continues to be lower than breakeven. Grant income from Parish Council Grants, Charitable actives, South Cambridge County Council, Donations, Fundraising and Legacies totalled £32,524 for the year and income from our investments, totalling £1,538. This has resulted in a shortfall where we continue to manage losses from our reserves. A net loss of £52,416 will be reported for 2022/23 that is obviously of concern. However, we hope to be able to report on significant improvements for the new financial year due to initiatives we are taking. At the end of the year, we will have £195,546 assets and reserves, providing a little over 15 months of gross expenditure. There are reasons to be cheerful This year we are underway with activities to increase awareness of Over Day Centre to attract new clients. This started with the redesign of our website to better reflect what we do, launched in March, and will be monitored to measure visitor numbers, hopefully increased client assessments and subsequently client numbers. We have had extensive discussions with South Cambs District Council, specifically their Integrated Neighbourhood Programme manager, People Services commissioner, and Adult Social Care commissioning manager. There is short-, mid- and long-term activities that are both underway and that we are exploring, all of which are designed to bring new clients and revenue to the Day Centre. One immediate success, following an introduction to Willingham Memory Box Café, is that we secured seed funding to run a similar scheme at Over Day Centre. This was in no small part down to the volunteers at Willingham who we continue to discuss how best to move forwards and how we may both benefit from the funding. Once we are underway with a Memory Box Café, we next have plans to set up a 'Carers Group' and have secured extra space adjacent to the Day Centre. We welcome the return of two events this year, the 5Pub Challenge that we reported had called last orders, and Over Day Centre Bike Rides - the event ably supported by Willingham Wheels and Swavesey & Over Cycling Club. The 5Pub Challenge is on its eleventh round, the bike ride maintaining five routes that includes two starting at Northstowe. We are excited that local villages continue supporting the Day Centre, our focus this year is to raise funds towards solar panels and a new assisted bathing facility for clients. We are introducing gardening to our clients with help from Northstowe Allotment holders who have offered to help us in improving access to our external areas, to provide 'accessible' beds, improved planting and generally a more welcoming impact for our client and visitors.

Recently we restarted a Lunch Club that invites members of the public to join us for a two-course lunch every Monday. Often this is a client's partner or family member, and we hope that word of mouth, our website and social media will encourage others to join us. In addition, we have partnered with an external fundraiser who is tasked with approaching organisations that provide charitable funding. Contacts we make will not only result in additional funds, but critically increase awareness of the Day Centre. Ongoing maintenance and Improvements Ongoing maintenance continues, and we are immensely fortunate that local contractors have offered their services, in the main, free of charge, some of whom have family members that are at or have been clients of the Day Centre, others just wishing to help. Their generosity is massively helpful and rewarding for all of us, especially considering the recent economic pressures we are all experiencing. We invested in new LED lighting, as a number of our fittings were failing, that provides better energy efficiency and much improved lighting, the cost of which was £3,200. Along with our new gas boiler installed in 2021, we monitor the reduced energy use. No further large expenditure was made, although the building is in need of some internal decorations and replacement furnishings. A review of potential works and improvements is being made and will be reported on in the future. We have investigated in more detail the installation of Solar Panels, with quotes from SCDC and two business, one local to Over. The investment is somewhat higher than we initially estimated, in the region of £25,000 - £35,000 with payback within 15 years. There are funding opportunities that could provide match funding -

Zero Carbon Communities in addition to fundraising events and our newly appointed external fundraiser. Volunteers and activities Volunteers have returned to the Day Centre, and we have plans for a 'Volunteers Event' at the Day Centre to thank those who have joined us and encourage new.

Volunteers will be instrumental in the success of our new Memory Box Cafe and Carers Group, along with helping on our minibus, in the kitchen, running activities, reading to clients or simply at hand to talk to clients. Staff provide daily entertainment, with a new carer enthusiastically signing, whenever the opportunity presents, using a speaker and microphone purchased several years ago. We have also arranged for a Podiatrist to attend for two days every 6 weeks, this along with hairdressing and personal care are all designed to improve and provide more value to our clients. Activities and events have returned to a full timetable with varied activities and visits to the Day Centre - some notable being from Monarch Farm with new lambs and Northstowe Secondary College musicians. It is our goal to ensure that clients have entertaining and varied days at the Day Centre.

Preparations for the Coronation has been intensive with bunting, flags, hats, and decorations bedecking the Day Centre and has generated much excitement. With thanks We continuously remind ourselves of our core purposes - to provide day care for the frail or elderly of Over and surrounding villages, promoting and maintaining the quality of life for our clients through social contact, recreation and informative activities, to provide a focal resource through which appropriate medical and social services can be provided, to provide relief for carers, to provide a focus through which the people of Over and surrounding villages can take an active part in care in the community. We look forward to returning client levels and are confident that we have the support of our staff, volunteers, local Parish Councils, SCDC and Charities in making this a success. We are incredibly grateful for the support that Over Parish Council has provided over the years and hope that you are able to continue helping the Over Day Centre.

10. Over Residents Comments and Suggestions for Over Village

Michael Grange reported that the Skate Park has been advertised on Find a tender and has had positive feedback. He also advised the plans for the new play equipment are going really well. He advised they are focusing on the play area at the Green and then will make plans for the play area at Over Community Centre.

Close of meeting – 09:05pm