

# Over Parish Council



Emily Pacey  
Over Community Centre  
16 The Doles  
Over  
Cambridge  
CB24 5NW  
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## Agenda 12<sup>th</sup> September 2023

A meeting of Over Parish Council will be held on 12<sup>th</sup> September 2023 at 19.00pm in the Seminar Room at Over Community Centre.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Emily Pacey*

Emily Pacey – Clerk and Responsible Financial Officer.

06/09/2023

- 01/09/2023**    **Public Participation.**  
1.1 - Play Equipment Working Group.  
1.2 – Andy Burrige – Speeding on Overcote Road.
- 02/09/2023**    **Reports from County and District Councillors.**  
2.1 – *County Councillor*  
2.2 – *District Councillor*  
2.3 - *Police*
- 03/09/2023**    **To receive declarations of interest.**  
*Members are invited to declare disposable pecuniary interests and other interests of items on the agenda as required.*
- 04/09/2023**    **To receive and approve apologies for absence.**
- 05/09/2023**    **To received and approve the minutes of the previous meeting held on 8<sup>th</sup> August 2023.**  
5.1 *Matters arising from the meeting held on the 8<sup>th</sup> August 2023.*  
5.2 *Chair to sign the minutes.*

**06/09/2023 Finance.***6.1 To approve the schedule of payments for September 2023.*

<b>PAYEE</b>	<b>Details</b>	<b>Total Payments</b>
Clerk's Salary	September Payroll	£1,133.52
HMRC	PAYE and NI September	£348.48
HMRC	Employer NI contribution	£99.91
Microsoft	Monthly Charge	£54.00
MC Garden Maintenance	Grass cutting the community centre / Overcote / emptying bins @ Overcote /	£1,068.00
D Bridgman	Handyman August	£543.36
D Bridgman	Pavilion August	£153.00
OCA	Hire of Seminar Room	£45.00
SCDC	Monthly collection charge	£256.00
ICO	Annual Membership	£35.00
British Gas	Monthly bill - Pavilion	£49.15
Advanced Security	CCTV Update and training on system	£114.00
Earth Anchors	Bench for Green	£1,093.20
PKF Littlejohn	External Audit - 2022-2023	£504.00
	<b>Total</b>	<b>£5,496.62</b>

<b>Receipts</b>		
Over Youth Café	Use of Pavilion- 22/08/2023	£30.00
Cricket	Use of Pavilion - August	£90.00
		<b>£120.00</b>

*6.2 – To acknowledge the external audit report for year-end accounts 2022-2023 from PKF Littlejohn.*

**07/09/2023 Planning / Tree works Applications Update.**

- 23/02969/HFUL- 80 High Street Over CB24 5ND - Add solar panels to roof of detached outbuilding.
- 23/02334/FUL - 37 Hilton Street Over Cambridgeshire - Construction of 2 No. two storey dwellings following the demolition of an existing building (Use Class B8 and Class E).

**08/09/2023 Village Issues.**

*8.1 – Litter bin outside the Premier Shop on High Street, Over.*

**09/09/2023 Highways Issues.**

- 9.1 – Hedge Trimming / Overgrown Weeds.
- 9.2 - Raised table of Station Road near to High Piece Crescent.
- 9.3 – Responsibility for cutting on all the paths and footpaths in Over.

**10/09/2023 Overcote Sign.****11/09/2023 Remembrance Sunday Parade.****12/09/2023 Play Equipment Phase 1 Proposal (The Green).**

- 13/09/2023** Ideas for Local Highways Initiative Application 2024/2025.
- 14/09/2023** Refurbishment of the OPC noticeboard.
- 15/09/2023** Quotation for replacement spring – Playarea at Over Community Centre.
- 16/09/2023** Renewal Insurance Quote – Hiscox Insurance.
- 17/09/2023** **Village Updates.**  
 17.1 To receive the Village Handyman’s report.  
 17.2 To receive the Pavilion Report.  
 17.3 Green / Pavilion User Agreement Update.
- 18/09/2023** **Reports on Village Charities.**  
 18.1 Hanson Aggregates  
 18.2 Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches.  
 18.3 Over Community Association  
 18.4 Over Day Centre  
 18.5 Community Warden  
 18.6 OSKA Group Update
- 19/09/2023** **Grants.**  
 19.1 – Over Youth Café Grant.
- 20/09/2023** **The Green as a Charity.**  
 20.1 To approve schedule of payments for September.

MC Garden Maintenance	Grass cutting the Green	£240.00
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- 21/09/2023** Items for next agenda.
- 22/09/2023** **Date of next PC meeting for 2023.**  
 10<sup>th</sup> October, 14<sup>th</sup> November, 12<sup>th</sup> December.

**CLOSE OF MEETING – 21:30**