

# Over Parish Council



Emily Pacey  
Over Community Centre  
16 The Doles  
Over  
Cambridge  
CB24 5NW  
07525029561  
[parishclerk@overparishcouncil.org.uk](mailto:parishclerk@overparishcouncil.org.uk)

## Agenda 13<sup>th</sup> June 2023

A meeting of Over Parish Council will be held on 13<sup>th</sup> June 2023 at 19.00pm in the Seminar Room at Over Community Centre.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Emily Pacey*

Emily Pacey – Clerk and Responsible Financial Officer.

07/06/2023

**01/06/2023 Public Participation.**

*To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on the agenda. (Any member of the public wishing to speak on any matter on this agenda should contact the Clerk or the Chairman at least 24 hours prior to the meeting).*

**02/06/2023 Reports from County and District Councillors.**

2.1 – County Councillor  
2.2 – District Councillor  
2.3 - Police

**03/06/2023 To receive declarations of interest.**

*Members are invited to declare disposable pecuniary interests and other interests of items on the agenda as required.*

**04/06/2023 To receive and approve apologies for absence.**

**05/06/2023 To received and approve the minutes of the previous meeting held on 16<sup>th</sup> May 2023.**

5.1 Matters arising from the meeting held on the 16<sup>th</sup> of May 2023.  
5.2 Chair to sign the minutes.

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## 06/06/2023 Finance.

6.1 To approve the schedule of payments for June 2023.

6.2 Consideration and approval of the annual governance statement part 1 (AGAR 2022-2023).

6.3 Consideration and approval of the accounting statement part 2 (AGAR 2022-2023).

PAYEE	Details	Total Payments
Clerk's Salary	June Payroll	£1,133.52
HMRC	PAYE and NI June	£348.48
HMRC	Employer NI contribution May and June	£199.82
D Bridgeman	Cleaning - Pavilion May 2023	£119.00
D Bridgeman	May Invoice - Handyman	£510.00
AFP	Annual structural report	£540.00
Wave	Water charge - Pavilion Oct 20 - May 2023	£82.89
Atlas Tree Surgery	Raising the crowns on the trees at the green	£660.00
Microsoft	Monthly Charge	£54.00
P Morris	WI - Expenses for Kings Coronation	£37.97
Clerk	Expenses for postal charge - signed agreement	£5.39
MC Garden Maintenance	Grass cutting the community centre / emptying bins @ Overcote	£516.00

**Motion: That the press and public be excluded for the following item of business by reason of the confidential nature of the business to be considered.**

**07/06/2023 To consider a confidential report on the operation of the Parish Council's bank accounts.**

**Motion: That the press and public be re-admitted to the meeting**

## 08/06/2023 Planning / Tree works Applications Update.

- 23/01816/HFUL - 34 New Road Over CB24 5PJ - Retrospective first floor extension to rear.

## 09/06/2023 Report and update on Highways matters.

9.1 Speeding on Mill Road

## 10/06/2023 Village Issues.

10.1 Cleaning the War Memorial.

10.2 Biodiversity Land – The Mill Pits.

10.3 Cricket Club

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**11/06/2023 Pavilion / Green User Agreement.**

**12/06/2023 Assets of Community Value – The Admiral Vernon.**

**13/06/2023 Village Reports.**

13.1 To receive the Village Handyman's report.

13.2 To receive the Pavilion Report.

**14/06/2023 Reports on Village Charities.**

14.1 Hanson Aggregates

14.2 Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches.

14.3 Over Community Association

14.4 Over Day Centre

14.5 Community Warden

14.6 OSKA Group Update

14.7 Play Equipment Group Update

**15/06/2023 Grants.**

Parish Council meeting suspended to discuss items relating to the registered charity for The Green (charity number 300418) Parish Council is the Sole Trustee of the Charity.

**16/06/2023 The Green as a Charity.**

16.1 To approve schedule of payments for June.

PAYEE	Details	Total Payments
MC Garden Maintenance	Over seeding the Green	£450.00
MC Garden Maintenance	Grass cutting the Green	£180.00

Parish Council meeting reconvened.

**17/06/2023 Correspondence and Communications.**

17.1 Alison McCormack – Coffee Van @ Overcote.

**18/06/2023 Items for next agenda.**

**19/06/2023 Date and Venue of next PC meeting for 2023.**

11<sup>th</sup> July, 12<sup>th</sup> September, 10<sup>th</sup> October, 14<sup>th</sup> November, 12<sup>th</sup> December.

**CLOSE OF MEETING – 21:30**