

Over Parish Council



Emily Pacey
Over Community Centre
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Over
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AGENDA

14th November 2023

A meeting of Over Parish Council will be held on 14th November 2023 at 19.00pm in the Seminar Room at Over Community Centre.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Emily Pacey

Emily Pacey – Clerk and Responsible Financial Officer.

08/11/2023

- 01/11/2023** **Public Participation.**
- Skate Park Working Group
- 02/11/2023** **Reports from County and District Councillors.**
- 2.1 – County Councillor
 - 2.2 – District Councillor
 - 2.3 - Police
- 03/11/2023** **To receive declarations of interest.**
- Members are invited to declare disclosable pecuniary interests and other interests of items on the agenda as required.*
- 04/11/2023** **To receive and approve apologies for absence.**
- 05/11/2023** **To received and approve the minutes of the previous meeting held on 10th October 2023.**
- 5.1 Matters arising from the meeting held on the 10th October 2023.
 - 5.2 Chair to sign the minutes.

06/11/2023 Finance.

6.1 To approve the schedule of payments for November 2023.

November 2023 Schedule of Payments			
PAYEE	Details	Total Payments	Type of payment
Clerk's Salary	November Payroll + Backpay from April - October 2023	£1,518.21	SO
HMRC	PAYE and NI November	£544.48	BACS
HMRC	Employer NI November	£191.91	BACS
NEST Pension	Employer contribution	£64.44	Card
NEST Pension	Employee contribution	£85.97	Card
Microsoft	Monthly Charge	£54.00	Card
MC Garden Maintenance	Grass cutting the community centre / Overcote / emptying bins @ Overcote /	£372.00	BACS
D Bridgman	Handyman October	£594.45	BACS
D Bridgman	Pavilion October	£51.00	BACS
OCA	Hire of Seminar Room	£60.00	BACS
SCDC	Monthly collection charge	£256.00	DD
OCA	Fireworks Grant	£2,000.00	BACS
	Total	£5,792.46	

Receipts			
Football Youth	Use of Pavilion - October	£40.00	Bacs
Harriet Turnton	Hire of Pavilion - 29th October	£30.00	Bacs
		£70.00	

6.2 To note the updated pay scales from NALC from April 2023.

1st April 2023		
SCP	Per Annum based on 37 hours per week	Per Hour
26	£34,834	£18.10

07/11/2023 Planning / Tree works Applications Update.

- 23/03715/FUL - 6 Arthur Court Norman Way Over - Single storey side extension to commercial unit.
- 23/1206/TTCA - 20 Long Furlong Over Cambridgeshire - T 1 - Contorted Willow - Reduce the height by 3m and the width in all directions by 2m.
- 23/04026/HFUL - 20 High Street Over Cambridgeshire - Change existing roof light to a conservation roof light and the installation of an additional roof light.
- 23/04027/LBC - 20 High Street Over Cambridgeshire - Change existing roof light to a conservation roof light and the installation of an additional roof light.

- 22/04439/CONDA - 20 High Street Over Cambridgeshire - Submission of details required by partial discharge of condition 3 (External Materials) of listed building consent 22/04439/LBC

- 08/11/2023** **Draft Budget 2024/2025.**
- 09/11/2023** **Local Highways Initiative 2024/2025.**
- 10/11/2023** **Overcote Working Group.**
- 11/11/2023** **Councillor Vacancies.**
- 12/11/2023** **Village Updates.**
 12.1 *To receive the Village Handyman's report.*
 12.2 *To receive the Pavilion Report.*
 12.3 *Green / Pavilion User Agreement Update.*
- 13/11/2023** **Cricket Club – Request for contribution towards seeding on the wicket.**
- 14/11/2023** **Quotation for installing shelving in the container.**
- 15/11/2023** **Quotation for the repair of the Rocker at the play area at the Community Centre.**
- 16/11/2023** **Reports on Village Charities.**
 16.1 *Hanson Aggregates*
 16.2 *Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches.*
 16.3 *Over Community Association*
 16.4 *Over Day Centre*
 16.5 *Community Warden*
 15.6 *OSKA Group Update*
- 17/11/2023** **The Green as a Charity.**
 17.1 *To approve schedule of payments for November.*

MC Garden Maintenance	Grass cutting the Green	£120.00
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- 18/11/2023** **Correspondence and Communications.**
- 19/11/2023** **Items for next agenda.**
- 20/11/2023** **Date of next PC meeting.**
 12th December, 9th January 2024, 13th February 2024, 12th March 2024, 9th April 2024.

CLOSE OF MEETING – 21:30