

Over Parish Council



Emily Pacey
Over Community Centre
16 The Doles
Over
Cambridge
CB24 5NW
07525029561

parishclerk@overparishcouncil.org.uk

MINUTES

10th October 2023

A meeting of Over Parish Council was held on the 10th of October 2023 at 19.00pm in the Seminar Room at Over Community Centre.

Present – Cllr A Griffiths (chairman), Cllr G Twiss (vice chairman), Cllr J Davies, Cllr R Robinson, Cllr C Wadsworth, Cllr M Grange, Cllr S Couper, and Cllr F Thompson.

Emily Pacey – Clerk and Responsible Financial Officer.

12/10/2023

01/10/2023 Public Participation.

No members of the public present.

02/10/2023 Reports from County and District Councillors.

2.1 – County Councillor – Report circulated prior to the PC meeting. Cllr S Couper asked Cllr F Thompson how Cambridgeshire County Council manage expectations of the roads, Cllr F Thompson advised she will add this in her November's report. Cllr Thompson advised there has been a restructure for Local Highways Officers, and they no longer control their own budget, this is now controlled by central management. Cllr G Twiss asked why TTRO's have permission granted for 18-months, Cllr Thompson advised she will investigate this. She advised she has now refused to meet with Stagecoach until they agree to deal with the issues that have been raised. She advised regarding the weed control Highways are only dealing with emergencies and the weed control policy is being discussed at the next full council meeting.

2.2 – District Councillor – Reports circulated prior to the PC meeting.

2.3 – Police – no report received.

03/10/2023 To receive declarations of interest.

Cllr J Davies – Trustee of Over Community Centre

Cllr C Wadsworth – Trustee of Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches.

Cllr A Griffiths - Planning application - 23/03395/FUL- 16 The Lanes Over Cambridgeshire.

04/10/2023 To receive and approve apologies for absence.
Cllr R Day and Cllr B Handley sent their apologies.

05/10/2023 To received and approve the minutes of the previous meeting held on 12th September 2023.

5.1 It was proposed, seconded and **ALL** were in favour of approving the minutes of the meeting held on the 12th of September 2023.

5.2 Chair signed the minutes.

06/10/2023 Finance.

6.1 It was proposed, seconded and **ALL** were in favour of approving the below schedule of payments for October.

PAYEE	Details	Total Payments	Type of payment
Clerk's Salary	October Payroll	£1,086.24	SO
HMRC	PAYE and NI October	£336.48	BACS
HMRC	Employer NI contribution	£99.91	BACS
NEST Pension	Employer contribution	£44.46	BACS
NEST Pension	Employee contribution	£59.28	BACS
Microsoft	Monthly Charge	£54.00	Card
MC Garden Maintenance	Grass cutting the community centre / Overcote / emptying bins @ Overcote /	£852.00	BACS
D Bridgman	Handyman September	£517.45	BACS
D Bridgman	Pavilion September	£102.00	BACS
OCA	Hire of Seminar Room	£45.00	BACS
SCDC	Monthly collection charge	£256.00	DD
A J Wookey	Replace wooden slat on bench and supply and fit bolt in electric cupboard	£152.17	BACS
Pennon Water	Water Charge April 2023 - October 2023	£49.00	DD
Npower	Electricity Charge - Jul 2023 - Sep 2023	£30.40	DD
	Total	£3,684.39	

6.2 It was proposed, seconded and **ALL** were in favour of approving the NEST pension scheme for Emily Pacey.

6.3 It was proposed, seconded and **ALL** were in favour of approving the Financial Officers Report for October 2023.

07/10/2023 Planning / Tree works Applications Update.

- 23/03395/FUL- 16 The Lanes Over Cambridgeshire - Erection of 14no residential dwellings and associated works including demolition of existing dwelling. – **Over Parish Council object to this planning application due to several reasons, it is an overdevelopment of the site, the published plans do not match those sent to the main statutory consultees, the site access is located on a narrow 90° blind corner in The Lanes, ill-conceived central Pond/POS area, there are problems with surface water discharge from the site, as LLFA has indicated and nature conservation. **ALL** were in favour, Cllr A Griffiths abstained. Please visit <https://applications.greatercambridgeplanning.org/> for the full comments from the Parish Council.**

- 23/03545/FUL - Land Adjacent To 16 New Road Over - Sub-division of site for new single storey dwelling following the demolition of the existing outbuilding. **Over Parish Council have no objection to this planning application, ALL were in favour, Cllr S Couper abstained.**
- 23/03636/FUL - 4A Willingham Road Over Cambridgeshire - Erection of 2 Bed Bungalow. **Over Parish Council object to this planning application on the grounds it is changing the street view and an overdevelopment of the site, ALL were in favour, Cllr G Twiss abstained.**

08/10/2023 **23/03395/FUL The Lanes Over: Section 106 Requirements.**
The PC discussed section 106 requirements.

09/10/2023 **Highways Update.**
A report on the Highways update was circulated prior to the meeting. It was agreed for the clerk to complete a land reg to find out who the owners are of the hedges / vegetation on Station Road.

10/10/2023 **Remembrance Sunday Parade Update.**
It was proposed, seconded and ALL were in favour of approving the quotation of £350.00 plus VAT from Phoenix Events Limited for the management of the road closures and diversions for the Remembrance Sunday Parade. The clerk advised the application form for the road closures have been accepted by Highways.
The clerk advised members of the PC David Sheppard has confirmed he will be cleaning the war memorial on the 25th of October 2023.

11/10/2023 **Firework Request from Over Community Association.**
Members of Over Parish Council agreed to contribute £2000.00 towards the Over Community Association firework display.

12/10/2023 **Refurbishment of the OPC noticeboard.**
Cllr M Grange advised members it is now becoming difficult to put all notices in the main noticeboard by the shop due to space. It was agreed to use the noticeboard in the Church porch for smaller items and to stop displaying the minutes of the PC meetings in the main noticeboard. If you wish to view the minutes, please visit - <http://over-pc.org.uk/mobile/meetings.php>. It was agreed to obtain a quote from Andy Wookey to refurbish the noticeboard near the shop.

13/10/2023 **Overcote Working Group.**
Cllr A Griffiths advised Overcote Working Group held their first meeting on Tuesday 9th October, she advised 9 residents attended and the overall feeling was very positive. It was agreed the priorities for next year was to make Overcote a safe and clean environment for families to visit. It was agreed to investigate possible car parking charges to limit the access and to seek quotes from a private bailiff to evict overnight campers.
It was agreed for the clerk to contact the Community Support Officer to see if they have any ideas in how to reduce the antisocial behaviour that is happening and to see if they would attend the next meeting. It was also agreed for the PC to consider reducing the speeding on Overcote Road by installing speed bumps or reducing the speed limit to 30mph through the Local Highways Initiative Application that opens at the end of October.
Cllr A Griffiths advised the full minutes of the meeting will be circulated to members of the PC.

14/10/2023 Councillor Vacancies.
To be added to November’s meeting.

15/10/2023 Village Updates.
15.1 To receive the Village Handyman’s report. – Report was circulated prior to the meeting. It was agreed for the clerk to speak with an expert for them to assess the skate park. It was agreed to obtain a quote from BSSR for the ground works at the entrance of the play area at the Community Centre,
15.2 To receive the Pavilion Report. – It was agreed to receive a formal written quote from Andy Wookey for the installation of the ramp and shelving in the container that’s on the Green for November’s meeting.
15.3 Green / Pavilion User Agreement Update – To be discussed at November's meeting.
15.4 Football Youth Club – It was agreed for Football Youth to contact MC Maintenance to mark out a 7v7 pitch within the 11v11 pitch on the Green. It was agreed for the clerk to contact MC Maintenance to schedule in the Verti draining on the Green and at the Community Centre and to discuss collecting the grass cuttings on the Green.

16/10/2023 Reports on Village Charities.
16.1 Hanson Aggregates – Cllr R Robinson advised there are no problems to report, the demand is still down but hoping to go up soon.
16.2 Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches. – Cllr C Wadsworth advised there was an election of officers at the last meeting, and they are still encouraging people to join.
16.3 Over Community Association – Cllr J Davies advised business has been lost from football training as they now train at Swavesey, the Café doing well, the car park will have four charging points.
16.4 Over Day Centre – Nothing to report.
16.5 Community Warden – The clerk advised there are currently two residents in Over Village using this scheme and the next meeting is being held on the 18th of October.
16.6 OSKA Group Update – Cllr M Grage advised they have had two responses received from the tender and their next meeting is being held on Wednesday, he advised he will give an update at the next PC meeting.
16.7 Play Group Update – Cllr M Grange circulated the final plans of the village green play area and the final invoice to members of the PC prior to the meeting, **ALL** were in favor of proceeding to the next stage and contracts will be signed at the next PC meeting.

17/10/2023 The Green as a Charity.
17.1 - It was proposed, seconded and **ALL** were in favour of approving the below schedule of payments for October 2023.

MC Garden Maintenance	Grass cutting the Green	£120.00
-----------------------	-------------------------	---------

17.2 – It was agreed and approved by the Trustees of the Green Charity for the installation of the new equipment at the play area on the village Green.

18/10/2023 Items for next agenda.

- LHI 2024 / 2025.
- Overcote Working Group.
- Skatepark Update.

19/10/2023 **Date of next PC meeting for 2023.**
14th November, 12th December.

CLOSE OF MEETING – 10:00pm