

Over Parish Council



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Over Parish Council Co- Option Minutes 12th December 2023

A co-option meeting for Over Parish Council was held on 12th December 2023 at 19.00pm in the White Room at Over Community Centre.

Present – Cllr G Twiss (vice chairman), Cllr R Robinson, Cllr C Wadsworth, Cllr S Couper, Cllr J Davies, Cllr R Day, DCllr B Handley, CCllr F Thompson.
Emily Pacey – Clerk and Responsible Financial Officer.

As Cllr A Lythgoe was not present, Cllr G Twiss chaired the meeting.

01/12/2023 Cllr M Grange and Cllr A Lythgoe sent their apologies.

02/12/2023 The Clerk had received two applications from Mr Gordon Theobald and Mr Graham Fenn to cover two vacancies for Councillors on Over Parish Council. The applications were circulated to members of the PC prior to the meeting.

The Vote took place.

It was proposed, seconded, and unanimously approved that the applicants were asked to become a member of the Over Parish Council. Mr G Theobald and Mr G Fenn completed the acceptance of office form and joined the Parish Council for the Full Council meeting on 12th December 2023.

Cllr G Twiss closed the Co-option Meeting, and the Full Council meeting is now convened.

Over Parish Council

Full Council Minutes

12th December 2023.

A full Council meeting for Over Parish Council was held on 12th December 2023 at 19.00pm in the White Room at Over Community Centre.

Present – Cllr G Twiss (vice chairman), Cllr R Robinson, Cllr C Wadsworth, Cllr S Couper, Cllr J Davies, Cllr R Day, Cllr G Theobald, Cllr G Fenn, DCllr B Handley, CCllr F Thompson.
Emily Pacey – Clerk and Responsible Financial Officer.

As Cllr A Lythgoe was not present, Cllr G Twiss chaired the meeting.

01/12/2023 Public Participation.

No members of the public attended this meeting.

02/12/2023 Reports from County and District Councillors.

2.1 – County Councillor – Cllr F Thompson report was circulated to members of the PC prior to the meeting. Cllr R Robinson queried why Fenn End would be closed, Cllr F Thompson advised she will investigate this. Cllr F Thompson advised there has previously been flooding on West Street, but this has been resolved by the gullies being cleared and cleaned. Cllr S Couper asked if it was feasible to send flood warning out to residents, Cllr F Thompson advised she will investigate this.

2.2 – District Councillors – Cllr B Handley's and Cllr D Lentell's reports were circulated to members of the PC prior to the meeting. Cllr B Handley gave members of the PC an update of the four-day week trial. He advised in 2022 it was agreed to trial SCDC to a four-day week. The outcome of the trial so far has seen staff in all areas especially in the planning and driver's department increase, the agency staff has been reduced from 23 – 9, KPI's have improved, and staff sick days have been reduced. He advised the trial wasn't compulsory to staff, but the majority are on the trial and all staff were made aware at the end of the trial it would result back to the normal working week. He advised after the trial period; the data will be collected and then a consultation will begin.

2.3 – Police – no report received.

03/12/2023 To receive declarations of interest.

Cllr J Davies – Trustee of Over Community Centre

Cllr C Wadsworth – Trustee of Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches.

Cllr R Day – Trustee of Over Day Centre.

04/12/2023 To receive and approve apologies for absence.

Cllr M Grange and Cllr A Lythgoe sent their apologies.

05/12/2023 To receive and approve the minutes of the previous meeting held on 14th November 2023.

5.1 It was proposed, seconded and ALL were in favour of approving the minutes of the meeting held on the 14th November 2023.

5.2 Cllr G Twiss signed the minutes.

06/12/2023 Finance.

6.1 It was proposed, seconded and ALL were in favour of approving the below schedule of payments for December 2023.

PAYEE	Details	Total Payments
Clerk's Salary	December Payroll	£1,142.43
HMRC	PAYE and NI December	£363.48
HMRC	Employer NI December	£111.87
NEST Pension	Employer contribution	£47.06
NEST Pension	Employee contribution	£62.75
Clerk	Postage and printing - Overcote working group	£5.89
Microsoft	Monthly Charge	£54.00
MC Garden Maintenance	Verti draining - Community Centre	£456.00
D Bridgman	Handyman November plus reimbursement for defib pads	£514.00
D Bridgman	Pavilion November	£136.00
OCE	Hire of Seminar Room	£45.00
SCDC	Monthly collection charge	£256.00
Anglian Water	Water Charge	£75.57
Fasthosts	Website domain renewal	£28.78
	Total	<u>£3,298.83</u>
<u>Costs relating to The Green (Registered Charity 300418)</u>		
MC Garden Maintenance	Verti Draining - Green	£456.00
<u>Receipts</u>		
Football Youth	Use of Pavilion - November	£70.00
Ruth Roberts	Wayleave, Church End Pond Site	£25.00
		<u>£95.00</u>

07/12/2023 Planning / Tree works Applications Update.

- 23/04426/LBC - 12 Fen End Over Cambridgeshire - Emergency works to replace decayed timber structural beam and make good to brickwork above. **Over PC have no comment on this planning application.**
- 23/04425/HFUL - 12 Fen End Over Cambridgeshire - Emergency works to replace decayed timber structural beam and make good to brickwork above. **Over PC have no comment on this planning application.**
- 23/04417/CL2PD - 12 Mill Road Over Cambridgeshire - Certificate of lawfulness under S192 for the Use of the land for siting a mobile home for use ancillary to the main dwelling. **Over PC have no objection to this planning application.**

- 08/12/2023 Budget 2024/2025.**
8.1 – A draft budget had been circulated to members of the PC prior to the meeting and was discussed in detail, assessing the various allocations. The final budget and precept will be agreed at January’s meeting.
- 09/12/2023 Local Highways Initiative 2024/2025.**
Cllr J Davies proposed for Over PC LHI bid for 2024/2025 is to submit a noncomplex application to install an MVAS on Overcote Road. She advised the PC’s contribution would be 20% of the overall cost. She advised this would not need to come out of the PC precept as Cambridgeshire County Council hold £9000.00 of the PC S106 monies from the Northstowe development. She advised we have the support from our District and County Councillors, residents, and businesses on Overcote Road. Members of the PC were in favor of this application.
- 10/12/2023 Overcote Update.**
10.1 – Update on overnight fishing / Camping. – Cllr G Twiss had circulated the agreement that was signed in February 2013 between the PC and OSDAS. That agreement was only for one year and stated that overnight fishing / camping was prohibited. This would simplify the signage needed to regulate the area.
10.2 – Update on signs at Overcote. – It was agreed to purchase three A3 signs from Constant and Co, there would be additional wording printed on the signs which would include ‘No Camping, or Overnight Stays’.
- 11/12/2023 20mph speed limit application – Long Furlong.**
Cllr J Davies advised the 20mph speed limit application opens on the 15th January 2024, she advised there would be no costs incurred for the PC to apply for this application. It was approved by members of the PC to apply for 20mph speed limit along Long Furlong and Glover Street when the application opens in January.
- 12/12/2023 Village Updates.**
12.1 - The Village Handyman’s report was circulated to members prior to the meeting.
12.2 – A report of the Pavilion was circulated prior to the meeting, it was agreed in the spring the pavilion will need painting, decorating and some parts replastering.
- 13/12/2023 Football Youth – request for a safe key box behind the pavilion.**
An email was received from Football Youth requesting permission to install a ‘safe key’ box behind the pavilion so their key could be accessible to more organisers of the club. This was declined by the Council, since it ran counter to its decision to limit the numbers of keyholders due to safety and access concerns.
- 14/12/2023 Grants.**
14.1 – It was agreed by members of the PC to approve the grant of £130.00 for the Santa Drive around the village.
- 15/12/2023 Quotation for the repair of the hedgehog play equipment at the play area on the Green.**
Councillors felt that the quote from Online Playgrounds for £86.88 to fit a couple of new locknuts, washers and caps did not represent good value, and agreed for Cllr G Fenn to repair this item.

- 16/12/2023** **Reports on Village Charities.**
16.1 Hanson Aggregates – Nothing to report.
16.2 Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches. – Cllr G Fenn advised members of the PC that all the grant applications that had been received have been successful apart from Over Surgery which got 50% of the amount requested and Over Day Centre got a 1/3 of the amount requested.
16.3 Over Community Association – Nothing to report.
16.4 Over Day Centre – Cllr R Day advised members Over Day Centre’s AGM is being held on Thursday 14th December.
16.5 Community Warden – Nothing to report.
16.6 OSKA Group Update - Nothing to report.
- 17/12/2023** **Correspondence and Communications.**
TTRO - 24-110 High Street, Over will be closed from 2nd January -8th January to facilitate electrical cabling and associated works.
- 18/12/2023** **Items for next agenda.**
• Final Budget / Precept for 2024-2025.
- 19/12/2023** **Date of next PC meeting.**
9th January 2024, 13th February 2024, 12th March 2024, 9th April 2024, 14th May 2024.

CLOSE OF MEETING – 21:30