



Over Parish Council Agenda

NOTICE IS HEREBY GIVEN of a Co-Option Meeting at 7.30pm followed by a Full Council Meeting of Over Parish Council to be held on Tuesday 8th October 2019 commencing 7.45pm in the Seminar Room, Over Community Centre, The Doles, Over

All Councillors are summoned to attend
The public are invited to address the Councillors under item 3

M Pink Clerk/Proper Officer to Over Parish Council

M. Pink

It is now a Legal requirement for Councillors to declare their interests in any of the following items at the beginning of this meeting ref: - Code of Conduct Localism Act 2011 c7.s27(3)/(b)

Co-Option Meeting

- 2019/10-01 To receive and approve apologies for absence
2019/10-02 Co-option of Councillor to fill one current vacancy due to resignation

The vote takes place

New Councillor to sign their acceptance of office form and to take a place at the Council table at the Full Council Meeting which is now convened

Full Council Meeting

- 2019/10-01 To receive and approve apologies for absence
2019/10-02 To receive declarations of interest & requests for dispensations
- 2.1 To receive declarations of interest from councillors on items on the agenda
 - 2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
 - 2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.4 To grant any requests for dispensation as appropriate
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- 2019/10-03 Public participation – (Maximum of 3 minutes per person, with overall limit of 15 minutes)
All Parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative.
Following this members of the public are not permitted to take part in the discussion.
- 3.1 Community Governance Review to consider future governance arrangements for Northstowe – presentation from Liz Davy SCDC
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- 2019/10-04 To sign & approve the Minutes of the Full Council meeting dated 10th September 2019 and any matters of accuracy arising. **Approval & Information**
- 2019/10-05 Matters of Interest from County and District Councillors and PCSO **Information**
- 5.1 County Council – To receive report from County Cllr
 - 5.2 District Council – To receive report from District Cllrs – Lesley Mcfarlane to report on Mobile Warden Scheme
 - 5.3 Police – To receive report from Neighbourhood Police
- 2019/10-06 **Planning for Discussion and Comments**

- 6.1 Application – S/3202/19/FL– 33, The Lanes – Part first floor & two storey side extension and single storey rear extension
 - 6.2 Application – S/3199/19/LD – 16, New Road– Certificate of Lawful Development for a proposed development of a residential new access to serve a new hardstanding area
 - 6.3 Application - S/3241/19/FL – 3, Meadow Lane - Proposed rear bungalow extension with new external timber cladding and window replacement
 - 6.4 Application - S/3267/19/FL - 63, High Street - Single storey front and side extension
- Planning – For Information Only**
- 6.5 Application - S/3114/19/DC – Land at 38, Fen End – Discharge of Condition 15 (Contamination) of Planning Application S/2577/17/FL

2019/10-07	Village Matters	
7.1	To receive Village Handyman Report and consider any maintenance items	Information & Approval
7.2	Timebank update – meeting to be arranged with Swavesey	Information & Discussion
7.3	Hedgerow and pathway maintenance in the Village	Information & Discussion
7.4	Pavilion refurbishment – Jobs to consider	Information & Discussion
7.5	Climate Change and Cambridgeshire Climate Emergency	Information & Discussion
7.6	Mobile Warden Scheme to be discussed	Information & Discussion
7.7	Community Governance Review – comments to be noted	Information & Discussion
7.8	Request for financial help for the Firework display	Approval
2019/10-08	PC representatives on Village Charities and other bodies - Matters of interest	Information
8.1	Hanson Aggregates	
8.2	Over Town Lands Charity	
8.3	Over Community Association	
8.4	Over Day Centre	
2019/10-09	Feedback from ad hoc groups	
9.1	Grant seeking update	Information
9.2	Land Registry update	
9.3	Refurbishment of Church End Seats update	Information & approval
9.4	Speed Watch update	
Parish Council meeting suspended in order to discuss items relating to the Registered Charity for The Green (Charity number: 300418) Parish Council is Sole Trustee of the Charity		
2019/10-10	The Green as a Charity	
10.1	To review report from Groundsman on work completed this month, costs involved and use of the Green by the Football Clubs	Information & approval
Parish Council meeting reconvened		
2019/10-11	Procedures	
11.1	GDPR Update – Request for payment of extra hours to be considered	Information & approval
11.2	New Councillor Training date to be arranged	Discussion & approval
2019/10-12	Finance	
12.1	Approval of payments (list attached)	Approval

Invoices for approval to date - 1st October 2019				Total Payments	Total Receipts	Powers	Type of payment
Village							
<u>Direct Debits:</u>							
British Gas Lite	The Pavilion - Electricity		23.52			LGHA 1972, s.133	DD
SCDC	Refuse Collection		13.89			Litter Act 1983, ss5,6	DD
<u>Invoices received:</u>							
D Bridgman:	Handyman tasks, Sept - Village	535.99					online
	Handyman tasks, Sept - Pavilion	206.00					online
			741.99			LGA 1953, s.4	
Clerk's Salary - Oct 2019	Gross £911.95		706.40			LGHA 1989, s.7	SO
HMRC	PAYE and NI Oct		232.18			LGHA 1989, s.7	online
R Burrell	Village litter clearing Sept		65.68			Litter Act 1983, ss5,6	online
Over Community Enterprises Ltd - Room hire for PC meetings Sept			39.60			LGA 1972, s.133	online
Full Circle Leisure Ltd	Skate Park Repairs		18,708.00			Local Govt (Misc Prov) 1976, s.19	online
<u>Grant requests</u>							
St Marys Church	Donation for the Clock Face		1,000.00			Parish Councils Act 1957, s.2	chq 1955
	Total Payments for the Village:			21,531.26			
Costs relating to The Green (Registered Charity 300418)							
D Bridgman:	The Green, Sept maintenance work		403.01			LGA 1953, s.4	online
	Total Payments for The Green:			403.01			
	Total Payments to be made for September			21,934.27			
Payment made by D Card							
CCC Highways	Boundary Plans		73.20			Highways Act 1980, ss 43.50	D Card
Shred Station	Confidential Shredding		84.00			LGA 1972, s.226	D Card
	Total Payments already made for the Village:		157.20				
Receipts							
Over Colts	Use of Pavilion		20.00				
SCDC	Precept		30,000.00				
					30,020.00		

12.2 Receipts to note

Information

12.3 Quarterly budget review to be noted

Information

2019/10-13 General correspondence – Scope request for recycling bins

Information

2019/10-14 Items for Information and Agenda items for future meetings – Swift Boxes (Nov)

Information

Dates for forthcoming meetings: Tuesday 12th Nov 2019, Tuesday 10th Dec 2019