



Over Parish Council Agenda

NOTICE IS HEREBY GIVEN of a Full Council E-Meeting of Over Parish Council to be held on Tuesday 8th December 2020 commencing 7.30pm

All Councillors are summoned to join the e-meeting - M Pink Clerk/Proper Officer to Over Parish Council

M. Pink

It is now a Legal requirement for Councillors to declare their interests in any of the following items at the beginning of this meeting ref: - Code of Conduct Localism Act 2001 c7.s27(3)/(b)

Full Council E-Meeting

2020/12-01 Apologies for Absence

- 2020/12-02 To receive declarations of interest & requests for dispensations
- 2.1 To receive declarations of interest from councillors on items on the agenda
 - 2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
 - 2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.4 To grant any requests for dispensation as appropriate
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2020/12-03 Public participation – None

Comments submitted by the public in advance will be reported to the meeting

2020/12-04 Minutes

- 4.1 To approve the Minutes of the Full Council meeting dated 10th November 2020 and any matters of accuracy arising. Minutes to be signed when Full Council resumes

Approval & Information

2020/12-05 Planning for Discussion and Comments

- 5.1 Application – 20/04331/LBC - 1 New Road – Alterations for new bathroom facilities to include creating a new internal door and external soil pipe
- 5.2 Application – 20/04612/HFUL – 5 Meadow Lane – Replacement outbuilding
- 5.3 Application – 20/04589/CLUED – Land at Longstanton Road - Certificate of lawfulness under section 191 to establish planning permission S/2045/89/D for land for riding, livery stables, temporary stables and flat was lawfully commenced and is extant
- 5.4 Application – 20/04815/HFUL - 4 Tower Close - Single storey rear/side/front extension

Planning for Information Only

- 5.5 Application – 20/01648/CONDA – 46 Station Road – Conditions 3, 4 & 5
- 5.6 Application – S/2577/17/CONDD – Land off Fen End – Condition 3
- Application – S/2577/17/CONDC – Land off Fen End – Condition 16
- Application – S/2577/17/CONDB – Land off Fen End – Condition 11
- Application – S/2577/17/CONDA – Land off Fen End – Condition 15
- Application – S/2577/17/CONDE – Land off Fen End – Condition 6
- Application – S/2577/17/CONDF – Land off Fen End – Condition 12
- 5.7 Application – S/2383/17/FL – Land adjacent to Longstanton Road (Bushmead Homes) – Conditions 4, 10, 15, 17, 18, 21, 22, 25, 26
- 5.8 Application – S/1883/18/NMA1 – Charter Cottage – Increase external footprint
- 5.9 Application - S/2870/15/CONDB - Land To The West Of Mill Road - Submission of details required by conditions 16 (Construction Environmental Management Plan) and 19 (Traffic Management Plan) of planning permission S/2870/15/OL

2020/12-06	Finance	
6.1	Approval of payments - (list attached)	Approval
6.2	Receipts to be noted	Information
6.3	Confirmation regarding donations made using the Covid-19 Support Grant	Information & Approval
2020/12-07	Procedure	
7.1	Draft budget to be tabled ready for precept approval in January 2021	Information
7.2	Policies to be considered for use of Social Media and Volunteering (drafts tabled for discussion in January 2021)	
2020/12-08	Village Matters	Information & Approval
8.1	Covid 19 Snake – Update on progress made re new suggested location	
8.2	Maintenance programme for Village Benches to be confirmed following cleaning	
8.3	Church End Seats – Quotation for white lining in front of seat to be discussed	
8.4	Protection of Overcote from Illegal Encampments to be discussed	
8.5	Community Centre Grass maintenance to be discussed	
8.6	Royal British Legion request for siting of a replacement memorial bench at Over memorial	

Agenda items for Information only – Reports to be emailed prior to the Meeting

2020/12-09	Matters of Interest from County and District Councillors and PCSO	Information
9.1	County Council – To receive report from County Cllr	
9.2	District Council – To receive report from District Cllrs	
9.3	Police – To receive report from Neighbourhood Police	
2020/12-10	Village Reports	
10.1	To receive Village Handyman Report	Information
10.2	To receive Groundsman report re the Green	
2020/12-11	PC representatives on Village Charities and other bodies – Matters of interest	Information
11.1	Hanson Aggregates	
11.2	Over Town Lands Charity	
11.3	Over Community Association	
11.4	Over Day Centre	
11.5	Community Warden	
11.6	Speed Watch	

Significant matters in need of urgent approval/action resulting from emailed reports noted above

If time restraints allow any significant matters will be discussed by Full Council but, in the absence of formal approval, progress will be made by the Clerk acting in conjunction with the Chairman/Vice Chairman to allow the matter to be moved forward in reasonable time.

Invoices for approval to date - 30th November 2020						
Village			Total Payments	Total Receipts	Powers	Type of payment
<u>Direct Debits:</u>						
British Gas Lite	The Pavilion - Electricity		7.49		LGHA 1972, s.133	DD
Wave	Pavilion Sewerage Charge		135.48		LGA Misc Prov 1976, s.19	DD
<u>Invoices received:</u>						
D Bridgman:	Handyman tasks, November - Village	561.50				online
	Handyman tasks, November - Pavilion	42.00				online
			603.50		LGA 1953, s.4	
Clerk's Salary - November 2	Gross £1296.30		976.38		LGHA 1989, s.7	SO
HMRC	PAYE and NI November		397.79		LGHA 1989, s.7	online
Atlas Tree Surgery	Tree work at The Doles		360.00		OSA 1906, s.10	online
R Fenwick	Grass Cutting		75.00		OSA 1906, s.10	online
MD Contracting	Hedge Cutting at the Doles		360.00		OSA 1906, s.10	online
Cambridgeshire Fire & Resc	Payment for throwline at Overcote		396.00		PH Act 1936, s.234	online
Sorrell Electrical	5 year Electrical Test and PAT Test at Pavilion		199.62		LGA Misc Prov 1976, s.19	online
K Unwin	Repair to leak at Pavilion		72.00		LGA Misc Prov 1976, s.19	online
D Shepherd	Maintenance to Village Benches		210.00		LGA Misc Prov 1976, s.19	online
Krystal Hosting	Village website Hosting fee		119.99		LGA 1972, s.142	online
Parishcouncil.net	PC website Hosting fee x 2 years		200.00		LGA 1972, s.142	online
	Total Payments for the Village:		4,113.25			
Costs relating to The Green (Registered Charity 300418)						
D Bridgman:	The Green, November maintenance work		229.62		LGA 1953, s.4	online
MD Contracting	Hedge work at the Green 2020		180.00		OSA 1906, s.10	online
	Total Payments for The Green:		409.62			
	Total Payments to be made for November		4,522.87			
Payment made by D Card						
Optimum Card	monthly charge x 3		5.97		LGA 2003. s.93	Dcard
Microsoft	Office 365 monthly charge		5.99		LGA 1972, s.226	Dcard
	Total Payments already made for the Village:		11.96			
Receipts						
HMRC	VAT Refund qrt 1 2020		14,445.17			
SCDC	Grant Funding		300.00			
Over Colts	Use of Pavilion		60.00			
					14,805.17	

Dates for forthcoming meetings 2021: 12th Jan, 9th Feb, 9th Mar, 13th Apr, 11th May, 8th Jun, 13th Jul, 14th Sep, 12th Oct, 9th Nov, 14th Dec.