



# Over Parish Council Agenda

NOTICE IS HEREBY GIVEN of a Full Council E-Meeting of Over Parish Council to be held on Tuesday 10<sup>th</sup> November 2020 commencing 7.30pm

All Councillors are summoned to join the e-meeting - M Pink Clerk/Proper Officer to Over Parish Council

*M. Pink*

*It is now a Legal requirement for Councillors to declare their interests in any of the following items at the beginning of this meeting ref: - Code of Conduct Localism Act 2001 c7.s27(3)/(b)*

## Full Council E-Meeting

### 2020/11-01 Apologies for Absence

- 2020/11-02 To receive declarations of interest & requests for dispensations
- 2.1 To receive declarations of interest from councillors on items on the agenda
  - 2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
  - 2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - 2.4 To grant any requests for dispensation as appropriate
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### 2020/11-03 Public participation – None

***Comments submitted by the public in advance will be reported to the meeting***

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### 2020/11-04 Minutes

### Approval & Information

- 4.1 To approve the Minutes of the Full Council meeting dated 13<sup>th</sup> October 2020 and any matters of accuracy arising. Minutes to be signed when Full Council resumes

### 2020/11-05 Planning for Discussion and Comments

- 5.1 Application – 20/04118/HFUL - 1 Fen End - Two storey side extension and front door alteration
- 5.2 Application – 20/04164/HFUL – 17 Giffords Way - Single storey rear extension
- 5.3 Application – 20/04162/HFUL – 11 The Lanes - Demolition of single storey side extension and porch. Construct new single storey side/rear extension & porch
- 5.4 Application – 20/04080/FUL – Land Adjacent 167 Station Road Willingham - Proposed detached chalet bungalow and garage

#### **Planning for Information Only**

- 5.5 Application – 20/04285/S73 – 30 Unwins Lane - Variation of condition 2 (approved plans) pursuant to planning permission 20/02269/HFUL (Single storey extension)
- 5.6 Application – 20/2136/TTCA – 53 High Street – Tree work - Various
- 5.7 Application – S/1876/17NMA1 – 15 Station Road - Non material amendment on application S/1876/17/FL for replacement of bi-fold doors to windows in ground floor bedroom, alteration to back exterior wall, addition of exterior door to utility room, replacement of existing window next to stairs with front door, removal of front door in snug, addition of door to master bedroom at top of new stairs and removal of staircase in snug

### 2020/11-06 Finance

- 6.1 Approval of payments - (list attached) **Approval**
- 6.2 Receipts to be noted – £50.00 **Information**
- 6.3 External Audit Report to be noted **Information**
- 6.4 Covid-19 Support Grant applied for – to be noted (action needed before 22<sup>nd</sup> Oct) **Information**

<b>2020/11-07</b>	Employment	
7.1	Clerks Appraisal to be discussed	<b>Approval</b>
<b>2020/11-08</b>	Village Matters	<b>Information &amp; Approval</b>
8.1	Covid 19 Snake – Quotation for installation to be discussed	
8.2	Pavilion – Decision needed re electrical testing and changes to lights at the Pavilion	
8.3	Church End Seats – Quotation for white lining in front of seat to be discussed	
8.4	Protection of Overcote from Illegal Encampments to be discussed	
8.5	Highway Meeting update to be noted	
8.6	OCA request for support from reserved funds – Quotations to be considered	
8.7	HGV Covenant proposal to be discussed	
8.8	Final confirmation of lamp posts to be used for speed sign installation – list to be confirmed so that the Clerk can apply for a permit	

**Parish Council meeting suspended in order to discuss items relating to the Registered Charity for The Green (Charity number: 300418) Parish Council is Sole Trustee of the Charity**

<b>2020/11-09</b>	The Green as a Charity	
9.1	Request by the Football Club for the Installation of socketed goals on the Green to be discussed	<b>Information &amp; approval</b>
	<b>Parish Council meeting reconvened</b>	

***Agenda items for Information only – Reports to be emailed prior to the Meeting***

<b>2020/11-10</b>	Matters of Interest from County and District Councillors and PCSO	<b>Information</b>
10.1	County Council – To receive report from County Cllr	
10.2	District Council – To receive report from District Cllrs	
10.3	Police – To receive report from Neighbourhood Police	
<b>2020/11-11</b>	Village Reports	
11.1	To receive Village Handyman Report	<b>Information</b>
11.2	To receive Groundsman report re the Green	
<b>2020/11-12</b>	PC representatives on Village Charities and other bodies – Matters of interest	<b>Information</b>
12.1	Hanson Aggregates	
12.2	Over Town Lands Charity	
12.3	Over Community Association	
12.4	Over Day Centre – Letter to be noted giving thanks to the Council for the grant	
12.5	Community Warden	
12.6	Speed Watch	

***Significant matters in need of urgent approval/action resulting from emailed reports noted above***

If time restraints allow any significant matters will be discussed by Full Council but, in the absence of formal approval, progress will be made by the Clerk acting in conjunction with the Chairman/Vice Chairman to allow the matter to be moved forward in reasonable time.

<b>Invoices for approval to date - 31st October 2020</b>							
<b>Village</b>				<b>Total Payments</b>	<b>Total Receipts</b>	<b>Powers</b>	<b>Type of payment</b>
<u>Direct Debits:</u>							
British Gas Lite	The Pavilion - Electricity		15.80			LGHA 1972, s.133	DD
Eon	Street Lighting Energy Jul - Sept		149.75			Parish Councils Act 1957, s.3	DD
<u>Invoices received:</u>							
D Bridgman:	Handyman tasks, October - Village	470.56					online
	Handyman tasks, October - Pavilion	98.00					online
			568.56			LGA 1953, s.4	
Clerk's Salary - October 2020	Gross £1254.54		948.24			LGHA 1989, s.7	SO
HMRC	PAYE and NI October		378.41			LGHA 1989, s.7	online
Atlas Tree Surgery	Tree work at Giffords Way		672.00			OSA 1906, s.10	online
Bannolds	top soil playground repairs		54.60			OSA 1906, s.10	online
Portway Joinery	Church End Seats Refurbishment		1,930.00			Highways Act 1980, ss.47,116	online
Came & Company	Insurance		60.74			LGA 1972, s.111	online
Fenland Leisure Products	Play Ground Repairs		1,170.34			Local Govt (Misc Prov) 1976, s.19	online
Mr Wookey	Loft Hatch in Pavilion		650.00			LGHA 1972, s.133	online
	<b>Total Payments for the Village:</b>			<b>6,598.44</b>			
<b>Costs relating to The Green (Registered Charity 300418)</b>							
D Bridgman:	The Green, October maintenance work		396.82			LGA 1953, s.4	online
RS Groundcare	Verti Draining		420.00			OSA 1906, s.10	online
Cricket East	Pitch Maintenance work		50.00			OSA 1906, s.10	online
	<b>Total Payments for The Green:</b>			<b>866.82</b>			
	<b>Total Payments to be made for October</b>			<b>7,465.26</b>			
<b>Payment made by D Card</b>							
Microsoft	Office 365 monthly charge		5.99			LGA 1972, s.226	Dcard
Huntingdon Roofing	Roof tiles for Pavilion		4.67			LGHA 1972, s.133	Dcard
	<b>Total Payments already made for the Village:</b>		<b>10.66</b>				
<b>Receipts</b>							
Over Colts	Use of Pavilion		50.00				
Mr Roberts	Wayleave Payment		25.00				
					<b>75.00</b>		

Dates for forthcoming meetings 2020: 8<sup>th</sup> Dec