



Over Parish Council Agenda

NOTICE IS HEREBY GIVEN of a Full Council E-Meeting of Over Parish Council to be held on Tuesday 13th October 2020 commencing 7.30pm

All Councillors are summoned to join the e-meeting - M Pink Clerk/Proper Officer to Over Parish Council

M. Pink

It is now a Legal requirement for Councillors to declare their interests in any of the following items at the beginning of this meeting ref: - Code of Conduct Localism Act 2001 c7.s27(3)/(b)

Full Council E-Meeting

2020/10-01 Apologies for Absence

- 2020/10-02 To receive declarations of interest & requests for dispensations
- 2.1 To receive declarations of interest from councillors on items on the agenda
 - 2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
 - 2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.4 To grant any requests for dispensation as appropriate
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2020/10-03 Public participation – None

Comments submitted by the public in advance will be reported to the meeting

2020/10-04 Minutes

Approval & Information

- 4.1 To approve the Minutes of the Full Council meeting dated 8th September 2020 and any matters of accuracy arising. Minutes to be signed when Full Council resumes

2020/10-05 Planning for Discussion and Comments

- 5.1 Application – 20/03679/HFUL – 15 Overcote Road – Cart lodge
 - 5.2 Application – 20/03782/HFUL – 3 Meadow Lane – Rear Bungalow extension with new external timber cladding and window replacement – resubmission of S/3241/19/FL
 - 5.3 Application – 20/01144/HFUL – 67 Station Road – Single storey side and rear extension and conversion of existing garage into a studio
 - 5.4 Application – 20/03853/HFUL – 5 Lowburyholme Road – Partial replacement of existing masonry link between existing house and extensions with conservatory style construction
 - 5.5 Application – 20/03888/ADV – Land at Mill Road - Installation of 1 x street level stack and 2 x post mounted signs and 6 x flags
 - 5.6 Application – 20/04025/HFUL – 5 Meadow Lane – Part two storey, part single storey rear extension
- Planning for Information Only**
- 5.7 Application – S/2870/15/CONDA – Land to the West of Mill Road – Conditions 20 (travel plan) and 27 (cycle parking)
 - 5.8 Application – 20/1885/TTCA – 58 High Street – Tree work - Ash, Wild Plum and Lawson Cypress
 - 5.9 Application – 20/1886/TTPO – 9 Mill Road – Tree work – Horse Chestnut
 - 5.10 Application – 20/2017/TTCA – 80 High Street – Tree work - Ash

2020/10-06 Finance

- 6.1 Approval of payments - £8,627.07 (list attached)
- 6.2 Receipts to be noted – Precept £39,500
- 6.3 Insurance Renewal – Updated renewal from Ecclesiastical to Pen Underwriting
- 6.4 Qrt 2 Accounts to be noted

**Approval
Information
Information
Information**

6.5	Budget update to be noted	Information
2020/10-07	Employment	
7.1	Clerks Appraisal to be discussed	Approval
2020/10-08	Village Matters	Information & Approval
8.1	Decision needed re tree work quotations for The Doles as requested by Resident	
8.2	Covid 19 Snake – Update report re location – School or Community Centre	
8.3	Time Capsule – Resident update – More information to follow in the New Year	
8.4	Pavilion – Decision needed re electrical testing and changes to lights at the Pavilion	
8.5	Pavilion – Decision needed re Hot water and Heating quotations	
8.6	Request from Royal British Legion re the siting and contribution payment for a VE/VJ Bench	
8.7	Remembrance Day – Laying of wreath to be discussed	
 <i>Agenda items for Information only – Reports to be emailed prior to the Meeting</i>		
2020/10-09	Matters of Interest from County and District Councillors and PCSO	Information
9.1	County Council – To receive report from County Cllr	
9.2	District Council – To receive report from District Cllrs	
9.3	Police – To receive report from Neighbourhood Police	
2020/10-10	Village Reports	
10.1	To receive Village Handyman Report	Information
10.2	To receive Groundsman report re the Green	

Significant matters in need of urgent approval/action resulting from emailed reports noted above
If time restraints allow any significant matters will be discussed by Full Council but, in the absence of formal approval, progress will be made by the Clerk acting in conjunction with the Chairman/Vice Chairman to allow the matter to be moved forward in reasonable time.

Invoices for approval to date - 5th October 2020						
Village			Total Payments	Total Receipts	Powers	Type of payment
<u>Direct Debits:</u>						
British Gas Lite	The Pavilion - Electricity	10.06			LGHA 1972, s.133	DD
<u>Invoices received:</u>						
D Bridgman:	Handyman tasks, September - Village	196.00				online
	Handyman tasks, September - Pavilion	98.00				online
			294.00		LGA 1953, s.4	
Clerk's Salary - September	Gross £1424.19		1,063.53		LGHA 1989, s.7	SO
HMRC	PAYE and NI September		456.18		LGHA 1989, s.7	online
CAPALC	Councillor Training		225.00		LGA 1972, s.91	online
Cambridge Acre	Renewal of Membership		57.00		LGA 1972, s.143	online
Mr G Twiss	Overcote slipway maintenance		61.33		OSA1906, s.10	online
PKF Littlejohn	External Audit		360.00		A&AR 2003 SI2003/533 reg 9	online
R Fenwick	Grass Cutting		75.00		OSA 1906, s.10	online
MSP Services	Playground & Overcote maintenance		240.00		OSA 1906, s.10	online
Came & Company	Insurance		2,519.08		LGA 1972, s.111	online
Mr Wookey	Repairs to play equipment		450.00		OSA1906, s.10	online
FDS Cambridge Ltd	Pond Maintenance		1,980.00		PHA 1936,s.260	online
	Total Payments for the Village:		7,791.18			
Costs relating to The Green (Registered Charity 300418)						
D Bridgman:	The Green, September maintenance work	829.90			LGA 1953, s.4	online
	Total Payments for The Green:		829.90			
	Total Payments to be made for September		8,621.08			
Payment made by D Card						
Microsoft	Office 365 monthly charge	5.99			LGA 1972, s.226	Dcard
	Total Payments already made for the Village:		5.99			
Receipts						
Precept		39,500.00				
					39,500.00	

Dates for forthcoming meetings 2020: 10th Nov, 8th Dec