



Over Parish Council Agenda

NOTICE IS HEREBY GIVEN of a Full Council E-Meeting of Over Parish Council to be held on Tuesday 8th September 2020 commencing 7.30pm

All Councillors are summoned to join the e-meeting - M Pink Clerk/Proper Officer to Over Parish Council

M. Pink

It is now a Legal requirement for Councillors to declare their interests in any of the following items at the beginning of this meeting ref: - Code of Conduct Localism Act 2001 c7.s27(3)/(b)

Full Council E-Meeting

- 2020/09-01 Apologies for Absence**
- 2020/09-02** To receive declarations of interest & requests for dispensations
- 2.1 To receive declarations of interest from councillors on items on the agenda
 - 2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
 - 2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.4 To grant any requests for dispensation as appropriate
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- 2020/09-03** Public participation – Presentation by Agent for Planning Application agenda item 5.6
Comments submitted by the public in advance will be reported to the meeting
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- 2020/09-04** Minutes **Approval & Information**
- 4.1 To approve the Minutes of the Full Council meeting dated 11th August 2020 and any matters of accuracy arising. Minutes to be signed when Full Council resumes
- 2020/09-05** Planning for Discussion and Comments
- 5.1 Application – 20/03190/FUL – 13-15 West Street – Rear Extension and alterations to the main house and outbuildings
 - 5.2 Application – 20/03191/LBC – 13 – 15 West Street – Listed Building consent for the above works
 - 5.3 Application – 20/03410/HFUL – 42 West Street – Proposed bungalow side and rear extension plus external cladding
 - 5.4 Application – 20/03513/HFUL – 20 Glover Street – Additional storey above side garage and single storey rear extension
 - 5.5 Application – 20/03553/HFUL – 14 Long Furlong – New detached garden outbuilding and link pergola
 - 5.6 Application – 20/03254/OUT – Land north of New Road – 44 Dwellings
Planning for Information Only
 - 5.7 Application – 20/02118/NMA1 – 65 Willingham Road - Alterations to first floor windows & bedrooms 2&3
- 2020/09-06** Finance
- 6.1 Approval of payments (list attached) **Approval**
 - 6.2 Receipts to be noted – VAT refund 2019 £6,594.41 **Information**
 - 6.3 Insurance Renewal to be noted **Information**
- 2020/09-07** Employment
- 7.1 Clerks Appraisal and pay rise to be discussed (inc NJC National Payrise to £14.42/hr backdated to 1st April 2020 and holiday rise to 22 days with a further 3 days after 5 years service) **Approval**
- 2020/09-08** Village Matters **Information & Approval**

- 8.1 Decision needed regarding safety life belts at Overcote
- 8.2 Covid 19 Snake – Re-discussion requested by Cllr Hyde
- 8.3 Time Capsule – Re-discussion concerning further information to be provided by the resident
- 8.4 Section 106 requirements for Planning Application 20/03254/OUT – Land north of New Road

2020/09-09 Consultations **Comments to be provided if needed**
 9.1 Planning White Paper to be noted – To include all associated paperwork

2020/09-10 Procedure **Approval**
 10.1 Local Highways Initiative bid to be discussed and agreed – Deadline for application 27th September

Agenda items for Information only – Reports to be emailed prior to the Meeting

2020/09-11 Matters of Interest from County and District Councillors and PCSO **Information**
 11.1 County Council – To receive report from County Cllr
 11.2 District Council – To receive report from District Cllrs
 11.3 Police – To receive report from Neighbourhood Police

2020/09-12 Village Reports **Information**
 12.1 To receive Village Handyman Report
 12.2 To receive Groundsman report re the Green

Significant matters in need of urgent approval/action resulting from emailed reports noted above
 If time restraints allow any significant matters will be discussed by Full Council but, in the absence of formal approval, progress will be made by the Clerk acting in conjunction with the Chairman/Vice Chairman to allow the matter to be moved forward in reasonable time.

| Invoices for approval to date - 1st September 2020 | | | | | | | |
|--|---|--------|-------------|-----------------|-----------------|------------------|-----------------|
| Village | | | | Total Payments | Total Receipts | Powers | Type of payment |
| <u>Direct Debits:</u> | | | | | | | |
| British Gas Lite | The Pavilion - Electricity | | 10.07 | | | LGHA 1972, s.133 | DD |
| <u>Invoices received:</u> | | | | | | | |
| D Bridgman: | Handyman tasks, August - Village | 280.00 | | | | | online |
| | Handyman tasks, August - Pavilion | 168.00 | | | | | online |
| | | | 448.00 | | | LGA 1953, s.4 | |
| Clerk's Salary - August 2020 | Gross £1220.61 | | 924.98 | | | LGHA 1989, s.7 | SO |
| HMRC | PAYE and NI August | | 363.06 | | | LGHA 1989, s.7 | online |
| Atlas Tree Surgery | Tree work at Overcote Willow Tree | | 240.00 | | | OSA 1906, s.10 | online |
| R Fenwick | Grass Cutting | | 75.00 | | | OSA 1906, s.10 | online |
| | | | | | | | |
| | Total Payments for the Village: | | | 2,061.11 | | | |
| Costs relating to The Green (Registered Charity 300418) | | | | | | | |
| D Bridgman: | The Green, August maintenance work | | 263.25 | | | LGA 1953, s.4 | online |
| Agrovista UK | Pitchcare Spray Paint 610GRASS0200 | | 247.00 | | | OSA 1906, s.10 | online |
| MD Contracting | Hedge work at the Green 2019 | | 360.00 | | | OSA 1906, s.10 | online |
| Bannolds | top soil | | 193.20 | | | OSA 1906, s.10 | dcard |
| | | | | | | | |
| | Total Payments for The Green: | | | 1,063.45 | | | |
| | | | | | | | |
| | Total Payments to be made for August | | | 3,124.56 | | | |
| Payment made by D Card | | | | | | | |
| Microsoft | Office 365 monthly charge | | 5.99 | | | LGA 1972, s.226 | Dcard |
| | | | | | | | |
| | Total Payments already made for the Village: | | 5.99 | | | | |
| Receipts | | | | | | | |
| HMRC | VAT Refund 2019 | | 6,594.41 | | | | |
| | | | | | | | |
| | | | | | 6,594.41 | | |

Dates for forthcoming meetings 2020: 13th Oct, 10th Nov, 8th Dec