



Over Parish Council Agenda

NOTICE IS HEREBY GIVEN of a Full Council Meeting of Over Parish Council to be held on Tuesday 14th December 2021 commencing 7.30pm in the Seminar Room at the Community Centre

All Councillors are summoned to join the full council meeting

Signed *M. Pink* Clerk/Proper Officer to Over Parish Council

It is now a Legal requirement for Councillors to declare their interests in any of the following items at the beginning of this meeting ref: - Code of Conduct Localism Act 2011 c7.s27(3)/(b)

- 2021/12-01** Apologies for Absence
- 2021/12-02** To receive declarations of interest & requests for dispensations
- 2.1 To receive declarations of interest from councillors on items on the agenda
- 2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
- 2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
- 2.4 To grant any requests for dispensation as appropriate
- 2021/12-03** Matters of Interest from County and District Councillors and PCSO **Information**
- 3.1 County Council – To receive report from County Cllr
- 3.2 District Council – To receive report from District Cllrs
- 3.3 Police – To receive report from Neighbourhood Police
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- 2021/12-04** Public participation – Presentation to be given to the Council regarding the Windmill
Comments submitted by the public in advance will be reported to the meeting
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- 2021/12-05** Minutes **Approval & Information**
- 5.1 To approve the Minutes of the Full Council meeting dated 9th November 2021 and any matters of accuracy arising.
- 2021/12-06** Planning for Discussion and Comments
- 6.1 Application – 21/04755/LBC - 80 High Street - Internal and external modifications including replacement windows
- 6.2 Application – 21/05015/HFUL – 35 High Street - Single storey rear, single storey side & two storey front extensions following demolition of existing porch
- Planning for Information Only or Comments if needed
- 6.3 Application – S/2383/17/CONDB – Site Adjacent Longstanton Road - Submission of details required by conditions 3 (External Materials), 4 (Floor Levels) and 17 (Surface Water Drainage) of permission S/2383/17/FL
- 6.4 Application - S/2383/17/CONDC - Site Adjacent Longstanton Road - Submission of details required by conditions 7 (Hard and Soft Landscape works) and 10 (Scheme of ecological enhancement) of planning permission S/2383/17/FL
- 6.5 Application - 20/01648/CONDD - 46 Station Road - Submission of details required by condition 11 (Foul Water drainage) of planning permission 20/01648/FUL
- 6.6 Application – 21/05026/TELNOT – Removal and replacement of 3no. antennas and installation of ancillary equipment
- 6.7 20/03254/OUT - Land at and to the rear of 30 & 32 New Road - Appeal report to be noted
- 2021/12-7** Village Matters **Information & Approval**
- 7.1 Asplins Close parking area update
- 7.2 Illegal Encampments update – Toolkit expected in April 2022

- 7.3 Storage of old bench from the Memorial site to be discussed
- 7.4 Discussion following the Windmill presentation from the Open Forum
- 7.5 RSPB circular walks comments to be made if needed
- 7.6 Resident letter concerning street naming in Over
- 7.7 Sparks holiday club proposal
- 7.8 PC support for Community Warden advert in the Over News
- 7.9 Tree report regarding no 63-65 The Doles and 7 Station Rd
- 7.10 Rights of Way update regarding the meadow at Mustills Lane
- 7.11 Parish Council Strategy Plan regarding Village Projects for the Council going forward
- 7.12 Community Led Plan to be discussed
- 7.13 Vandalism to play equipment at the Centre – Police report to be noted
- 7.14 Plastic Free Communities - Parish Council update and support pledge to be agreed
- 7.15 Standard Parish Council Emails update – Request to change domain name and apply for a debit card to make payments
- 7.16 Greater Cambridge Partnership Travel Consultation for comments or to be noted

2021/12-08 Procedure **Information & Approval**
 8.1 Draft Budget to be tabled ready for decision in January

Parish Council meeting suspended in order to discuss items relating to the Registered Charity for The Green (Charity number: 300418) Parish Council is Sole Trustee of the Charity

2021/12-09 The Green as a Charity - Users Action Groups
 9.1 Green user action groups stakeholder update
 9.2 Green user action groups user update

Parish Council meeting reconvened

2021/12-10 Village Reports **Information**
 10.1 To receive Village Handyman Report – quote to replace broken play equipment to be considered
 10.2 To receive Pavilion Report

2021/12-11 PC representatives on Village Charities and other bodies – Matters of interest **Information**
 11.1 Hanson Aggregates
 11.2 Over Relief in Need, and The Church and Town Lands Charity, Estate and Town Branches
 11.3 Over Community Association
 11.4 Over Day Centre
 11.5 Community Warden
 11.6 Speed Watch

2021/12-12 Finance **Approval**
 12.1 Approval of payments - £2,774.93 (list attached) **Information**
 12.2 Receipts to be noted - £ 25.00 **Approval**
 12.3 Donation to Santa Village Visit to be agreed **Approval**
 12.4 Application for a Debit Card to be considered **Approval**

2021/12-13 Correspondence received – None

Invoices for approval to date - 30th November 2021				Total	Total		Type of
Village				Payments	Receipts	Powers	payment
<u>Direct Debits:</u>							
British Gas Lite	The Pavilion - Electricity		84.03			LGHA 1972, s.133	DD
<u>Invoices received:</u>							
D Bridgman:	Handyman tasks, Nov - Village	425.00					online
	Handyman tasks, Nov - Pavilion	221.00					online
			646.00			LGA 1953, s.4	
Clerk's Salary - Nov 2021	Gross £1337.19		1,004.97			LGHA 1989, s.7	SO
HMRC	PAYE and NI Nov		415.05			LGHA 1989, s.7	online
Over Community Enterprise	Room hire for PC meeting		39.60			LGA 1972, s.133	online
Mr A Tranter	Expense claim for trees purchased for Giffords Way		214.63			OSA1906, s.10	online
Earith PC	Practitioners Conference 50% cost shared		45.00			LGA 1972, s.91	online
Krystal Hosting	Village website Hosting fee		119.99			LGA 1972, s.142	online
<u>Grant requests</u>							
Santa Visit	Donation agreed at December meeting		124.00			LGA 1972, s.137	Chq
	Total Payments for the Village:			2,693.27			
Costs relating to The Green (Registered Charity 300418)							
MC Garden Maintenance	Grass Cutting		50.00			OSA 1906, s.10	online
	Total Payments for The Green:			50.00			
	Total Payments to be made for November			2,743.27			
Payment made by D Card							
Optimum Card	monthly charge x 1		1.99			LGA 2003, s.93	Dcard
Amazon	Signs for Overcote		29.67			OSA 1906, s.10	Dcard
	Total Payments already made for the Village:		31.66				
Receipts							
Mr Roberts	Wayleave Payment		25.00				
					25.00		

Dates for forthcoming meetings 2022: 11th Jan, 8th Feb, 8th Mar, 12th Apr, 10th May, 14th Jun, 12th Jul, 13th Sep, 11th Oct, 8th Nov, 13th Dec. Traditionally no meeting in August