



Over Parish Council Agenda

NOTICE IS HEREBY GIVEN of a Full Council Meeting of Over Parish Council to be held on Tuesday 12th October 2021 commencing 7.30pm in the Seminar Room at the Community Centre

All Councillors are summoned to join the Co-option Meeting and Full Council Meeting

Signed *M. Pink* Clerk/Proper Officer to Over Parish Council

It is now a Legal requirement for Councillors to declare their interests in any of the following items at the beginning of this meeting ref: - Code of Conduct Localism Act 2011 c7.s27(3)/(b)

Co-option Meeting

- 2021/10-01 Apologies for Absence
- 2021/10-02 Co-option of Councillor to fill one vacancy (two further vacancies due to resignation)

The Vote takes place

New Councillor to sign their acceptance of office forms and to take a place at the Council table at the Full Council Meeting which is now convened

Full Council Meeting

- 2021/10-01 Apologies for Absence
- 2021/10-02 To receive declarations of interest & requests for dispensations
- 2.1 To receive declarations of interest from councillors on items on the agenda
 - 2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
 - 2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.4 To grant any requests for dispensation as appropriate
- 2021/10-03 Matters of Interest from County and District Councillors and PCSO **Information**
- 3.1 County Council – To receive report from County Cllr
 - 3.2 District Council – To receive report from District Cllrs
 - 3.3 Police – To receive report from Neighbourhood Police
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- 2021/10-04 Public participation
Comments submitted by the public in advance will be reported to the meeting
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- 2021/10-05 Minutes **Approval & Information**
- 5.1 To approve the Minutes of the Full Council meeting dated 14th September 2021 and any matters of accuracy arising.
- 2021/10-06 Planning for Discussion and Comments
- 6.1 Application – 21/04077/ADV – Land at Junction of Mill Road and Willingham Road – Installation of 2 no. post mounted signs and 6 no flags
 - 6.2 Application – 21/04287/HFUL – 37-39 Fen End – Conversion of existing garage and new link to existing dwelling
 - 6.3 Application – 21/04288/LBC – 37-39 Fen End – Conversion of existing garage and new link to existing dwelling
Planning for Information Only or Comments if needed
 - 6.4 Application – S/4201/18/CONDA – Land East of 7 Longstanton Road – Submission of details required by condition 3 (Materials) of planning permission S/4201/18/VC
 - 6.5 Application – 21/1182/TTCA – 2 Horse Ware – S211 tree works notice (Conservation area)

- 6.6 Application – 21/1207/TTCA – 20 High Street – S211 tree works notice (Conservation area)
- 6.7 Application – S/2442/19/FL – The Piggery, Haden Way – Amendment extended red line boundary to connect Highway and Certificate D served.

2021/10-07

- Finance
- 7.1 Approval of payments - £6,367.37 (list attached) **Approval**
- 7.2 Receipts to be noted - £42,500 precept **Information**
- 7.3 RBL Donation towards cost of wreath to be discussed
- 7.4 Resident request asking for support in raising funds for repairs to Over Windmill

Parish Council meeting suspended in order to discuss items relating to the Registered Charity for The Green (Charity number: 300418) Parish Council is Sole Trustee of the Charity

2021/10-08

- The Green as a Charity
- 8.1 Grass Cutting Contract to be agreed for the new season in 2022

Parish Council meeting reconvened

2021/10-09

- Procedure **Information & Approval**
- 9.1 External Audit report to be noted
- 9.2 Standardised Council email addresses to be discussed
- 9.3 Local Government (Miscellaneous Provisions) Act 1982 – Street Trading to be noted – Public Notice of proposed resolution to re-designate streets within South Cambridgeshire District as Consent Streets
- 9.4 OxCam Arc spatial framework consultation to be discussed
- 9.5 Street naming for 26 New Dwellings at Site Adjacent Longstanton Road – one favourite and two fall backs to be considered

2021/10-10

- Village Matters **Information & Approval**
- 10.1 Asplins Close parking area update – Planning advice to be considered – Preplanning not needed – Full application to be made.
- 10.2 Illegal Encampments update – No new information
- 10.3 Countryside Stewardship to be discussed
- 10.4 Request from the 20's Plenty Campaign for the Council to support the normalisation of 20mph in the Village of Over – to be discussed
- 10.5 Climate Change – Plastic Free Communities scheme to be discussed
- 10.6 Tree maintenance at Websters Way to be discussed
- 10.7 Official PC thank you to be given to the Overcote slipway cleaning team to be noted

2021/10-11

- Village Reports **Information**
- 11.1 To receive Village Handyman Report
- 11.2 To receive Village Maintenance Report

2021/10-12

- PC representatives on Village Charities and other bodies – Matters of interest **Information**
- 12.1 Hanson Aggregates
- 12.2 Over Relief in Need, and The Church and Town Lands Charity, Church and Town Branches
- 12.3 Over Community Association
- 12.4 Over Day Centre
- 12.5 Community Warden
- 12.6 Speed Watch

2021/10-13

Correspondence received – None

Invoices for approval to date - 30th September 2021				Total Payments	Total Receipts	Powers	Type of payment
Village							
Direct Debits:							
British Gas Lite	The Pavilion - Electricity		53.56			LGHA 1972, s.133	DD
Invoices received:							
D Bridgman:	Handyman tasks, Sept - Village	308.00					online
	Handyman tasks, Sept - Pavilion	140.00					online
			448.00			LGA 1953, s.4	
Clerk's Salary - Sept 2021	Gross £1337.19		1,004.77			LGHA 1989, s.7	SO
HMRC	PAYE and NI Sept		415.25			LGHA 1989, s.7	online
Over Community Enterprise	Room hire for PC meeting		79.20			LGA 1972, s.133	online
PKF Littlejohn	External Audit		480.00			A&AR 2003 SI2003/533 reg 9	online
Atlas Tree Surgery	Tree Work at The Doles		3,456.00			OSA 1906, s.10	online
R Fenwick	Grass Cutting		75.00			OSA 1906, s.10	online
CLlr Tranter Expenses	Overcote expenses - slipway paint		43.55			OSA1906, s.10	online
Glasdon Ltd	New bin top for repair		191.90			OSA1906, s.10	online
	Total Payments for the Village:			6,247.23			
Costs relating to The Green (Registered Charity 300418)							
D Bridgman:	The Green, Sept maintenance work		118.15			LGA 1953, s.4	online
	Total Payments for The Green:			118.15			
	Total Payments to be made for Sept			6,365.38			
Payment made by D Card							
Optimum Card	monthly charge x 1		1.99			LGA 2003. s.93	Dcard
	Total Payments already made for the Village:		1.99				
Receipts							
Precept			42,500.00				
					42,500.00		

Dates for forthcoming meetings 2021: 9th Nov, 14th Dec.