

# Over Parish Council

## Minutes Full Council Meeting

7.30pm

Over Parish Council Meeting, the Conservatory, Over Community Centre, Over - Tuesday 14<sup>th</sup> January 2020

### PRESENT

Chairman: Mr G Fenn

Vice Chairman: Mr G Twiss

Councillors: Mr A Tranter, Mrs J Davies, Mr S Couper, Mrs H Pletts, Mr R Robinson, Mrs A Griffiths, Mr M Conlon

Parish Clerk: Mrs M Pink

### In attendance

County Councillor: None

District Councillor: District Cllr B Handley

Parishioners: None

### Item

#### 2020/01-01 To Receive and Accept Apologies for Absence

Cllr M Hyde, Cllr A Mills, County Cllr P Hudson, District Cllr D Percival

#### 2020/01-02 Members' Declarations of Interest & Dispensations

- 2.1 Declarations of interest from councillors on items on the agenda – Registered Interests received from Cllr S Couper, Cllr A Tranter – Trustee of Over Day Centre  
Cllrs R Robinson, J Davies, A Griffiths – Trustees of Over Town Lands Charity  
Cllr A Griffiths – Trustee of Over Community Association
- 2.2 Requests to Speak - No requests received to speak on any items as declared above.
- 2.3 To receive requests for dispensations - No requests received.
- 2.4 To grant requests received - The granting of dispensations to be made by Full Council.

**2020/01-03** Meeting suspended to allow 15 minutes for the public participation forum and for persons declaring prejudicial interest relating to business to be transacted, to address the meeting.  
No Parishioners present

#### 2020/01-04 To Sign & Approve Minutes of the Full Parish Council Meeting Dated 10<sup>th</sup> December 2019

**RESOLVED:** It was proposed, seconded and unanimously approved that the Chairman signs the Minutes of the above meeting with no amendments. All actions have been completed.

#### 2020/01-05 Matters of Interest from County and District Councillors and PCSO

- 5.1 County Council – Written report from Cllr P Hudson circulated prior to the meeting. Noted
- 5.2 District Council – Written report from Cllr Handley circulated prior to the meeting. Noted
- 5.3 Police – No report

#### 2020/01-06 Planning – For Discussion and Approval

- 6.1 Application – S/4171/19/VC– Land West of Mill Road – Variation of condition 1 (Approved plans) pursuant to planning permission S/3683/17/RM  
The Council discussed this application and noted the following comments
  - 1) There is a provision for gas boxes for the block of nine affordable homes but no gas on site.
  - 2) There is insufficient bin storage for the block of nine affordable homes.
  - 3) There are still 27% of gardens that are non-compliant due to size.

**RESOLVED:** It was proposed, seconded and unanimously approved that the Council comments are reported to the District Council so that they can be considered by the Planning Officer when a determination is made.
- 6.2 Application – S/4327/19/FL– 77 Station Road – Single dwelling on land to the south of 77 Station Road with access and parking  
The Council discussed this application and noted the following comments
  - 1) Outside of Village Framework

- 2) Out of keeping with other houses in the area
- 3) Development is set back from the current building line
- 4) The current Village limit should be preserved

**RESOLVED:** It was proposed, seconded and passed with a vote of five for, 3 against and 1 abstention to recommend that the District Council reject the application.

**It was noted however, that the applicant had used the Village Design Guide and had considered the application sympathetically to fit in with the recommendations made by the Village.**

#### **Consultations for Discussion and Comments**

- 6.3 Consultation – Cambridge County Council Climate Change and Environment Strategy and Action Plan – The Clerk reported that the survey was now open for comments and any Councillors who wished to make comments could do so personally as members of the public rather than as members of the Council. The Clerk is to participate in a webinar about Climate Change in February and an agenda item will be discussed in March regarding a Climate Change Policy for Over Parish Council.

#### **2020/01-07 FINANCE**

- 7.1 Approval of Payments  
**RESOLVED:** To approve invoices and payments as listed to the sum of £6,919.60
- 7.2 Receipts noted: As below
- 7.3 Budget and Precept to be decided – The Council discussed the budget and precept at length and taking into account items in the main body of the meeting decided upon a precept figure of £79,000 with a budget of £98,835. It was decided that £10,080.84 will be moved from the POS budget to help fund the Overcote Project and the Land Price Reserve of £11,435.93 should be released to the General Reserve to ensure a sufficient free reserve for the Council to work with in the future.  
**RESOLVED:** It was proposed, seconded and unanimously approved that a precept of £79,000 will be requested from the District Council for the financial year 2020/2021.

#### **2020/01-08 VILLAGE MATTERS**

- 8.1 To receive Village Handyman Report and consider any maintenance items – No report
- 8.2 Timebank update – No update. This will be reviewed again in February. **ACTION CLERK**
- 8.3 Pavilion refurbishment – Quotes to consider – The Chairman has sourced a further quote and the Handyman is to meet with plumbers soon. **ACTION Clerk & DB**
- 8.4 Mobile Warden Scheme to be discussed – Lesley McFarlane has advised the Clerk to wait for the new funding stream to be released in April before a grant request is made. **ACTION CLERK**
- 8.5 Swift Boxes to be discussed – Cllr Pletts has applied for funding and the Council agreed to support this initiative as long as the Council do not incur any expenditure. **ACTION HP**
- 8.6 Thrive Café update – The Clerk reported that this project could possibly incur a spend of £6,000pa. Cllr Couper commented that a local resident initiative is investigating setting up a youth café and thought that the Council should wait to see if this moves forward before they commit expenditure to the Thrive Café project.

#### **2020/01-09 PC REPRESENTATIVES ON VILLAGE CHARITIES AND OTHER BODIES - MATTERS OF INTEREST**

- 9.1 Hanson Aggregates – No report
- 9.2 Over Town Lands Charity – No report
- 9.3 Over Community Association – Cllr Griffiths had emailed a report which was noted. Cllr Couper would like to see some life cycle costings from OCA as this would help in setting budgets for the year.
- 9.4 Over Day Centre – No report

#### **2020/01-10 FEEDBACK FROM AD HOC GROUPS**

- 10.1 Grant seeking – Cllr Tranter had emailed a report which was noted. There has been a lot of resident support for the Overcote project from many different organisations and families within Over. The Clerk had queried a need for a third party contribution for the Zero Carbon Grant Bid but Cllr Tranter assured the Council that this was not needed as he had bid for the whole amount of the project in his submission. The Council do need to consider third party funding for the FCC Grant Bid and also the bid to the Pocket Parks Grant Fund. Repairs to the roadway at Overcote are being looked

into and the Council will talk to the County Council concerning planeings being used to repair the rough roadway at Overcote.

Cllr Tranter is still chasing up a formal letter concerning the Giffords Way Green Space project.

- 10.2 Land Registry update – Cllr Twiss had emailed a report which was noted. The Gravel byway survey has been completed, and Cllr Twiss has sent the map to the Land Registry with a letter pointing out that all the necessary information for the outstanding registrations had now been submitted. He has reminded them of the classes of title that they had provisionally allocated, and it is hoped that the lengthy registration process could now be concluded.
- 10.3 Refurbishment of Church End Seats update – The Clerk contacted the Highways Department and they have agreed to provide a concrete slab to sit the seats on once refurbishment has been carried out. Cllr Robinson has asked Dennis Vacher (from CC) if they can provide a slab larger than the seat area so that vehicles do not drive over it and people will have a place to put their feet. The Highways Department have spoken to Cllr Robinson and have confirmed that this will be actioned but a formal response has not yet been received. The Clerk and Chairman will attend a Highways meeting and will chase this up. **ACTION CLERK & GF**
- 10.4 Speed Watch update – No sessions held over winter. Sessions will restart in Spring.
- 10.5 Skatepark Working Group update – The Clerk reported that the Group are still in the process of setting up the administration practices and they will submit a grant request when they have all the banking and constitutional paperwork in place.

**Parish Council meeting suspended in order to discuss items relating to the Registered Charity for The Green (Charity number: 300418) Parish Council is Sole Trustee of the Charity**

**2020/01-11 THE GREEN**

- 11.1 To review the report from the Grounds Man – No report. Cllr Twiss has written to the Charity Commission to ask them to redefine the original boundary of the Green to reflect the actual land that makes up this area of the Village.

**Parish Council meeting reconvened**

**The trustees of the Charity asked the Clerk to action any items as above**

**2020/01-12 GENERAL CORRESPONDENCE** – The Clerk has received an email from the Over Carnival Committee for permission to use the Green and the Pavilion for the Carnival which is planned for Saturday the 11<sup>th</sup> July. The Council are happy to support the use of the Green and Pavilion for this event. The Clerk received an email from a resident who would like to use the Pavilion for setting up a Youth Café. The Council are happy to support the use of the Pavilion for this project.

**2020/01-13 ITEMS FOR INFORMATION AND REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETINGS**

Items from this meeting to be carried forward – Mobile Warden, Pavilion refurbishment, Over Parish Council Climate Change Strategy and Action Plan and Time banking.

Invoices for approval to date - 1st January 2020							
Village				Total Payments	Total Receipts	Powers	Type of payment
<u>Direct Debits:</u>							
British Gas Lite	The Pavilion - Electricity credit of		19.42			LGHA 1972, s.133	DD
SCDC	Refuse Collection		13.89			Litter Act 1983, ss5,6	DD
SCDC	Refuse Collection		61.00			Litter Act 1983, ss5,6	DD
<u>Invoices received:</u>							
D Bridgman:	Handyman tasks, Dec - Village	56.00					online
	Handyman tasks, Dec - Pavilion	56.00					online
			112.00			LGA 1953, s.4	
Clerk's Salary - Jan 2020	Gross £911.95		706.40			LGHA 1989, s.7	SO
HMRC	PAYE and NI Dec		232.18			LGHA 1989, s.7	online
R Burrell	Village litter clearing Dec		46.47			Litter Act 1983, ss5,6	online
Over Community Enterprises Ltd - Room hire for PC meetings Dec			39.60			LGA 1972, s.133	online
Cambridge Acre	Renewal of Membership		57.00			LGA 1972, s.143	online
CCC	Street Lighting Energy Oct 18 - Sept 19		435.78	paid in Dec		Parish Councils Act 1957, s.3	online
<u>Grant requests</u>							
Over Day Centre	Grant amount as per budget		5,000.00			LGA 1972, s.137	1957
<b>Total Payments for the Village:</b>				<b>6,723.74</b>			
<b>Costs relating to The Green (Registered Charity 300418)</b>							
D Bridgman:	The Green, Dec maintenance work		195.86			LGA 1953, s.4	online
<b>Total Payments for The Green:</b>				<b>195.86</b>			
<b>Total Payments to be made for December</b>				<b>6,919.60</b>			
<b>Payment made by D Card</b>							
<b>Total Payments already made for the Village:</b>				-			
<b>Receipts</b>							
Over Colts	Pavilion Hire		50.00				
HM Land Registry	Compensation payment		200.00				
					<b>250.00</b>		

**Next meeting dates:**

Full Council – 7.30pm Tuesday 11<sup>th</sup> February 2020, The Seminar Room, Over Community Centre  
There being no further business, the meeting was declared closed at 9.30PM

These minutes are unadopted

Signed & dated Chairman

## County Councillor report December 2019

### Have your say on the draft Climate and Environment Strategy

Following its declaration of a Climate and Environment Emergency in May 2019, the Council agreed on Thursday 19 December, to launch consultation on ambitious plans to reduce its own and the County's carbon footprint, and to support others in their efforts.

The consultation begins on 20 December until 31 January during which time the council will be gathering feedback at a range of events across the county, and via an [online survey](#).

### **DRAFT Climate Change and Environment Strategy: Consultation Information**

#### **The Consultation**

Climate Change action is a shared responsibility, the Council must have inputs from business, communities, and local authorities to plan for this. Many of the actions proposed will require multiple different stakeholder to take part if they are to be successful.

The Consultation asks for views on:

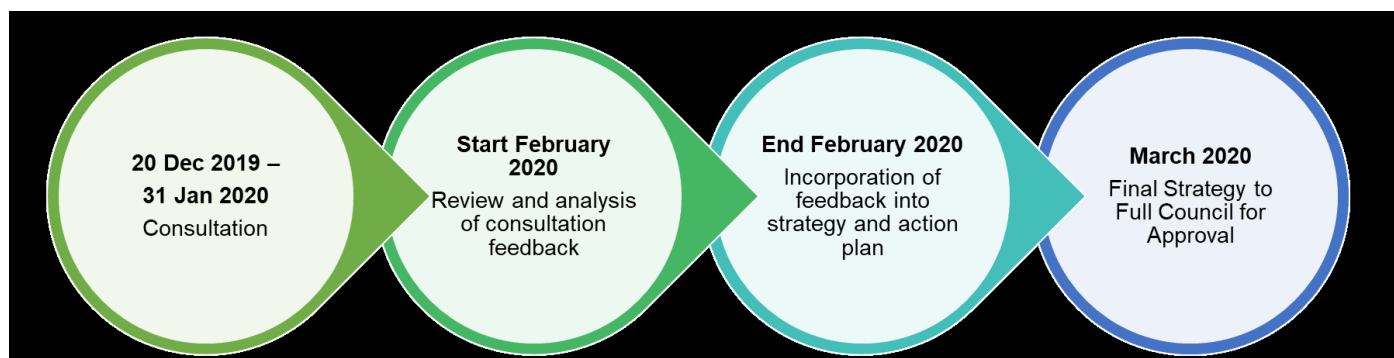
- CCC priority areas
- CCC targets
- What you are already doing
- Any comments, ideas, criticisms

The draft Strategy will be open for consultation from **20 December 2019 to 31 January 2020**.

Everyone is invited to take part: individuals, businesses, community groups, governmental organisations.

The consultation is online at <https://consultcamb.s.uk.engagementhq.com/climate-strategy> (can direct public to search "ConsultCamb.s" and it will come up)

Following feedback from stakeholders, a final version of the Strategy and Action Plan will return to Full Council for approval, timeline below:



### **Why have a Climate Change and Environment Strategy?**

Cambridgeshire County Council declared a Climate and Environment Emergency in May 2019. This was unanimously agreed by Full Council and was in response to the growing sense of urgency around undertaking significant action on human-driven Climate Change.

### **What the County Council already does?**

Cambridgeshire County Council is already working on reducing its own operational environmental impact, primarily through renewable energy projects, and energy efficiency measures. However, to achieve widespread benefits, action must be embedded into how the

Council operates and close strong collaboration with our local authority partners, businesses and communities developed.

### **Vision and Objectives of the Strategy**

Our vision is to deliver net zero carbon emissions for Cambridgeshire by 2050 in partnership with all stakeholders, whilst supporting our communities and Cambridgeshire's biodiversity and environmental assets to adapt and flourish as our climate changes.

### **Cambridgeshire social workers win top national awards**

Two social workers from Cambridgeshire have been honoured for their contribution to the profession at the national Social Worker of the Year Awards.

Ella Waughman and Dan Grimes, who both work for Cambridgeshire County Council, were named the winners of the **Newly Qualified Adult Social Worker of the Year** and **Newly Qualified Children's Social Worker of the Year** awards respectively at the prestigious event which took place last week (Friday 29<sup>th</sup> November) in London. Mary Carter, a social work student at Anglia Ruskin University was also named **Student Social Worker of the Year**. The awards are organised by The Social Work Awards charity, which aims to improve public awareness and understanding of social work by showing the positive impact of social workers in the wide range of roles they undertake. Since graduating from Anglia Ruskin University in 2018 with a master's degree in social work, Ella has worked in the Council's Huntingdon Older People's Team, supporting people living with conditions such as dementia or mental health issues. The judging panel commended Ella for her commitment to personal learning and development and said she shows "great potential for her future career."

Speaking about her award, Ella said: "It's an amazing feeling to have been recognised by the judges in this way. Cambridgeshire County Council really does support its social workers, encouraging professional learning and development and I'd like to thank my team for all their help and support they've given me as a newly qualified social worker." Dan Grimes currently supports and advocates for vulnerable young people and families in South Cambridgeshire. Alongside his main role, Dan has also volunteered in the past for Cambridgeshire's 'Siblings Forever' programme that supports siblings in care to spend time together. The judges praised Dan for going above and beyond to connect with families and build trust. Dan said: "There's lots of talented social workers where I work who have really inspired me and supported me. The awards come at a time when Cambridgeshire County Council has a campaign to recruit more social workers. To find out more about the #welovesocialworkers campaign click here <https://www.cambridgeshire.gov.uk/council/jobs-and-careers/we-love-social-workers/>

### **Golden win – campaign scoops hat trick by winning at international awards**

A social care recruitment campaign has continued its winning streak by being awarded Gold at the 2019 [International Content Marketing Awards](#). [See the difference](#), a social care

recruitment campaign for Cambridgeshire County Council, resulted in 52 new appointments – 130% ahead of its original four-month target. Almost 150 agencies and companies from 23 countries entered the awards, which were held in London on Tuesday 26 November. The campaign's focus was to recruit reablement care workers, a high priority area of recruitment for the council. Reablement workers play a very valuable role in helping people to regain their independence by supporting in the community and helping them to leave hospital in timely way and become independent again. They help people be where they want to be – in their own homes – and avoid people having to go into a care setting or receive personal care at home. Most importantly they focus on increasing confidence and independence.

### **Work starts in Alconbury**

Cambridgeshire County Council's new Alconbury Weald Administration building is set to open in spring 2021. An event to mark the first spade in the ground on site was held on 16 December where councillors and contractors celebrated the start on site of a building which aims to deliver environmental excellence – as well as unlocking in excess of £45m to spend on local services. To lessen the building's environmental impact:

- The car park includes more than 20 spaces with electric car charging points, and below ground infrastructure ready to link up all spaces to electric charging points in the future.
- An increased number of photo voltaic (PV) panels on the roof will provide a renewable energy source to improve the energy efficiency of the building,
- A business case to install a solar array within the car park is currently being developed by the Council's Energy Investment Unit.

And to help support the local economy

- The council is planning a café in the HQ to be run as a social enterprise, helping to increase employment opportunities for people with disabilities.
- 95% of the first £6.6 million of orders placed for the project so far have gone to local businesses.
- The new building will also massively reduce the council's building maintenance bill – from an annual £1.3m for Shire Hall to less than £500k a year for the new Administration Hub.

**Peter Hudson**  
**County Councillor**

**Over, Longstanton, Northstowe, Oakington, and Westwick.**

## **District Councillors' report to Over Parish Council January 2020**

Here is an update from your South Cambridgeshire District Councillors:

### **Road signs for The Doles**

Following a complaint from a resident that carriers have been delivering parcels to the wrong address, SCDC have agreed to make the signage of The Doles clearer. The precise changes are yet to be determined but will be done in the next few weeks.

### **Zero Carbon Communities Grant**

The decisions on the last round of the Zero Carbon Communities Grant will be published very soon. Unfortunately, unless the results are published before your meeting, I will not be able to say whether or not applications from Over organisations have been successful. Based on the number of applications, the scheme has been a great success and it seems highly likely that it will be not only repeated but the funding for it substantially increased. We will make sure that the OPC and other Over community organisations are kept well-briefed when the scheme is again open for applications.

### **Greater Cambridge Local Plan**

The Greater Cambridge Local Plan is a legal document that shows how our area will change over the coming decades. It outlines what we build in the area, where we build and how we build. We are in early stages of developing this plan and it is for this reason we need to hear your views. A consultation for the Local Plan is live from 13 January until 24 February 2020. You are encouraged to comment online, or email [localplan@greatercambridgeplanning.org](mailto:localplan@greatercambridgeplanning.org). There is a dedicated website to view information and a number of roadshows where you can find out more. A 'Big Debate' event will be held on 18th February (6.30 to 8.30pm) in the Cambridge Corn Exchange for which advance tickets will be needed - visit [www.greatercambridgeplanning.org/localplan](http://www.greatercambridgeplanning.org/localplan) and click on Events.

### **Three free trees**

To encourage the planting of trees and to promote the many benefits, the SCDC will offer every parish in the district a voucher for £60 to cover the cost of three small trees, in exchange for an undertaking to plant the trees on parish council land.

This scheme is being launched in order to support the transition to zero carbon by 2050 and the doubling of nature and has committed to delivering a Zero Carbon action plan. As part of this we would like to identify opportunities for tree-planting and habitat creation (biodiversity) to offset the environmental impact of developments in the district.

### **Business Support services**

SCDC will set up a new team to increase support for local businesses – particularly small and medium-sized companies – in South Cambridgeshire.

At a recent SCDC Cabinet meeting members agreed to a proposal for a new Business Support Service. It will deliver activities offering practical advice and targeted support to existing and growing businesses in the District and those looking to move into South Cambridgeshire.

Councillors want to build thriving village economies where people can work locally, buy what they need and access the services they require while keeping their impact on the environment to a minimum. The new team will be tasked with retaining existing employers, improving the survival rates of new enterprises and securing new investment in communities across the district.

Cllr Dawn Percival and Cllr Bill Handley 9<sup>th</sup> January 2020